



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, NOVEMBER 27, 2025

Council Members Present:

Warden Nicole Albright, Deputy Warden Ted Saulnier, Councillor Malcolm Madden, Councillor Greg Foster, Councillor Kathy Bourque, Councillor Glenn Diggon, and Councillor Racheal Surette

Absent with Regrets:

Councillor Gordon Boudreau and Councillor Darryl LeBlanc

Staff Present:

Chief Administrative Officer Alain Muise, Executive Assistant Chantalle Newell, Director of Protection Services Rene Jeddry and Director of Operational Services Kyle Boudreau

6:00-6:30 – Department Head Report – Operational Services

Director of Operational Services, Kyle Boudreau was present to provide council an update on the capital projects happening in his department.

6:30 – Executive Council Meeting

1. Call Meeting to Order

Deputy Warden Ted Saulnier called the meeting to order at 6:30 p.m.

2. Invitation to Stand and Move

Deputy Warden Ted Saulnier reminded Council that they are permitted to stand and move as they need to during the meeting. This is an initiative by Argyle Recreation which normalizes movement in meetings.

3. Approval of Agenda

It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Malcolm Madden to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

4. Approval of Minutes

a. November 13, 2025 – Regular Council Meeting Minutes

By consensus, the November 13, 2025, Regular Council Meeting Minutes were approved as presented.

Councillor Greg Foster mentioned how thankful residents are for the water coupon program.

5. Staff Reports

a. Department Head Report

The Department Head Report is included in the agenda package.

b. Clerks Report



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The Clerk's Report is included in the agenda package. There were no questions on the report.

c. Building Permit Report

The building permit report is included in the agenda package. There were no questions on the report.

6. 7-day Notice

7. For Decision and Discussion

a. Salary Administration Policy Amendments

The salary administration policy is being presented for councils' consideration. The changes are related to the salary bands in appendix A.

It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the Salary Administration Policy Amendments as presented.

MOTION CARRIED UNANIMOUSLY

b. Pubnico Library Expression of Interest Results

Staff presented the results of the expression of interest for a new Pubnico Library location. An expression of interest identified two options, with Option 1 recommended. Council discussed the proposed site (the former bowling alley, which also contains other small businesses and available space for the library). Council noted the location is central and suitable for the community.

Questions were raised about cost-sharing responsibilities between the Municipality and Western Counties Regional Library, specifically regarding rent, maintenance, and leasehold improvements. Staff clarified that while the Municipality currently pays no rent at the existing site, it does cover utilities and maintenance (approx. \$28,000-\$35,000 annually). Under the new arrangement, these costs would be included in a rental agreement, and responsibilities for equipment and improvements will be finalized in negotiation.

The location in Option 1 is available immediately, and the transition could occur early in the new year depending on design work by the library.

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggon to approve Option 1 as presented for the Pubnico Library Location and to authorize the CAO to negotiate lease and improvement terms.

MOTION CARRIED UNANIMOUSLY

c. Mariners Centre Intermunicipal Agreement Amendments

It is MOVED by Councillor Racheal Surette and SECONDED by Councillor Malcolm Madden to approve the amendments to the Mariners Centre Intermunicipal Agreement as presented.

MOTION CARRIED UNANIMOUSLY

8. For Correspondence and Information



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a. **Department of Municipal Affairs 2023-2024 Municipal Profile Report**

Council received a municipal profile report from the Department of Municipal Affairs.

9. Financial Requests

a. **Physician Recruitment Funding Request**

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to provide the Yarmouth & Area Chamber of Commerce \$30,000 per year for three years for the Yarmouth Region Professional Recruitment Partnership beginning in fiscal year 2026-2027.

MOTION CARRIED UNANIMOUSLY

Councillor Racheal Surette made notice that council received a correction on the report the navigator presented. The number of doctors retained was higher than originally mentioned in the report.

10. Agenda Topics for the next meeting/Notice of Motion by Councillors

Councillor Glenn Diggdon advised that the demolition request for 1057 Highway 335 will be brought forward at the next meeting.

11. Question Period

12. In-Camera

It is MOVED by Councillor Kathy Bourque and SECONDED by Warden Nicole Albright to go in-camera at 7:08 p.m.

MOTION CARRIED UNANIMOUSLY

Council returned to the regular session at to make the following motion:

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Greg Foster to authorize the CAO to sign the Circular Materials Contract as presented in camera for three years for blue bag collection.

MOTION CARRIED UNANIMOUSLY

13. Adjournment

There being no further business, the meeting was adjourned at 8:49 p.m.



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Date Approved

Chair

Clerk/Recorder

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