Department Report - Active Projects For the month of June 2024

Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - May 2024	Status Update - June 2024	Expected completion date	Comments
PS 5 Overflow controls	Red Cap Lift Station/ Currently design Phase	Kyle	Budget / Workforce	Keeping Residents and Businesses safe	40	40	Jul-24	No bidders Attempting Alternative procurement
Courthouse Painting	Planning phase to prepare for tender	Kyle	Workforce	Plan/deliver modernized service	20	30	Aug-24	
Tusket Brewery Wastewater Solution	Investingation and testing currently happening	Kyle	Budget	Keeping Residents and Businesses safe	60	60	Dec-23	Design nearly complete
Tusket Waste Water Expansion	Design and completed expansion	Kyle		Plan/deliver modernized service	10	30	Jan-26	Design
	PS 5 Overflow controls Courthouse Painting Tusket Brewery Wastewater Solution Tusket Waste Water	PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase PS 5 Overflow controls Planning phase to prepare for tender Tusket Brewery Wastewater Solution Investingation and testing currently happening Tusket Waste Water Investing the prepare for tender	PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase Kyle Courthouse Painting Planning phase to prepare for tender Kyle Tusket Brewery Wastewater Solution Investingation and testing currently happening Kyle	Activity/Project Brief Description Lead staff barriers PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase kyle Budget / Workforce PS 5 Overflow controls Planning phase to prepare for tender kyle Workforce Tusket Brewery Wastewater Solution Investingation and testing currently happening kyle Budget	PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase Kyle Budget / Workforce Keeping Residents and Businesses safe PS 5 Overflow controls Planning phase repare for tender Kyle Workforce safe Vorthouse Painting Investingation and testing currently happening Kyle Budget Keeping Residents and Businesses and service Tusket Brewery Wastewater Investingation and testing currently happening Kyle Budget safe Tusket Waste Water Plan/deliver modernized Plan/deliver modernized modernized	Activity/Project Brief Description Lead staff barriers Strategic Goal May 2024 PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase Red Cap Lift Station/ Currently design Phase Budget / and Businesses safe and Businesses and Businesses 40 PS 5 Overflow controls Planning phase Kyle Workforce safe 40 Courthouse Painting Planning phase to prepare for tender Kyle Workforce service 20 Tusket Brewery Wastewater Solution Investingation and testing currently happening Kyle Budget safe 60 Tusket Waste Water Investingation and testing currently happening Kyle Budget safe 60	Activity Project Brief Description Lead start barriers Strategic Goal May 2024 2024 PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase Red Cap Lift Station/ Currently design Phase Budget / Workforce Budget / Safe and Businesses safe and Businesses and Businesses 40 40 PS 5 Overflow controls Planning phase to prepare for tender Kyle Workforce safe and Businesses 30 Tusket Brewery Wastewater Solution Investingation and testing currently happening Kyle Budget Keeping Residents and Businesses and Businesses and Businesses 60 60 Tusket Waste Water Investingation and testing currently happening Kyle Budget Safe Investingation and testing currently happening Kyle Budget Safe Investingation and testing currently happening File Budget Safe Investingation and testing currently happening File File	Activity/Project Brief Description Lead staff barriers Strategic Goal May 2024 2024 completion date PS 5 Overflow controls Red Cap Lift Station/ Currently design Phase Red Cap Lift Station/ Currently design Phase Kyle Budget / Workforce and Businesses safe and Businesses and Businesses <td< td=""></td<>

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		Updating and creating new SWP in			Keeping Residents				
	Creating Safe Work	needed areas. Example High risk		none noted	and Businesses				
	Procedures (SWP)	workplace tasks.	René		safe	30		30 25-De	c No new progress yet
	Subdivision By-Law		John						WSP is busy with DAs and LUB housekeeping
		Create a municipality specific By-		WSP					issues. Changed Expected date/ Will mostlikley be
		Law		W JF	Supporting				postphoned as we will be getting a new WSP
					Economic Growth	10		10 25-De	c contact soon.
	Explore Exit 31 Business Park	Possibly re-zonning and focusing	Multiple						
Protective Service	20	on commercial & industrial uses	People		Supporting				
				Council/Public	Economic Growth			25-De	c No new progress yet
				Current	Plan/deliver				
		Modernizing to an online and cloud-	Multiple	permitting	modernized				Contract signed, we are preping documents for
	Upgrading Permitting system	based system	People	process	service	40		50 24-De	c migration into new system
		Improving Accessibility to to							
	Parking Accessibility at 5 J.E.	Administrative building from		Workload/Budge					
	Hatfield	overflow parking lot	René	t		10		10 01-Se	0
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		Improving the way the Finance Dept delivers Operating & Capital financials to council	Marsha	none noted	Plan/deliver modernized service	10	10	Mar-24	
Finance		Tax Sale process & procedures have begun. Will be held February 7, 2024	Bonnie	none noted	N/A	95	95		All properties brought to tax sale were sold. Owners have 6 months to redeem
		Prepare year end work as per auditors request	Marsha	none noted	N/A	80	95	Jun-24	Auditors have almost completed the audit
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	Glenwood Park Project #2	increase swimming area and improve safety	Natalie/ Ginette	Detailed design, enviromental issues	Providing a healthy/inclusive environment	40	50	22-Nov-24	Met with Chris Colins of Viridis Consulting in January. He is preparing a proposal so we can seek funding for the development of a detailed design. FEB -Propasal received and contacted CCTH for Planning Assistance funding. Planning Assistance Grant Application submitted May10/24. RFP is
Recreation	Connect2 Funding application	Hire a consultanting firm to create a functional design	Natalie	RFP development	Providing a healthy/inclusive environment	60	70	01-Mar-25	Application due March 4. Applying for 2 projects. RFP Ready for both projects. Received \$40, 000 for a functioanl design plan to connect PEB school to the Courthouse. RFP is nearly completed. Last review of RFP expected by last week in June.
Recreation	Reorganization of Soccer	Argyle Recreation to act as a support to the Club	Natalie/ Ginette	Lack of Volunteers to run the club	Plan/deliver modernized service	80	85	01-Aug-24	First meeting with membership. New Board elected. Divison Reps will be appointed. Co-op student to help out with divisions. Starting date for soccer is May 27. 4 more weeks of play.
	Kayak Shed at Glenwood Park	Kayak Loan Program at Glenwood Park during summer months	Ginette	Funding and permission from DNR	Providing healthy and inclusion environments	20	30	01-Jun-25	Applying for funding through CCTH and conversations with DNR for permisiion.
	Accessibility Plan Refresh	Plan needs to be refreshed by April 1 2025	Natalie	Lack of time	Plan/deliver modernized service		10	01-Apr-25	Meeting scheduled for July 5, 2024 to discuss steps moving forward.

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	EPC - Mariners Center	Participation in MC expansion action committee	Alain	none noted	Providing a healthy/inclusive environment	70	70	31-Mar-26	Multiple meetings, long term commitment, expected tender to be end of Aughust 2024.
	Recreation succession planning	Work alongside Department to determine proper succession and course of action	Alain	Reliant on department meetings	Plan/deliver modernized service	60	60	30-Sep-25	Prelim plan discussed, more detailed analysis needed.
	Track and Field - PEB	Construction of a synthetic track field, accessible, inclusive, completing phase 2 of 3 for the	Kyle/Alain	Province announced a 2M contribution to	Providing a healthy/inclusive environment	85	5 100	31-Mar-24	recommenced work this spring
	Airport municipal agreement	negotiate updated municipal agreeement with MODY/TOY	Alain	timing on negotiation with region prepare job	Supporting Economic Growth	85	90	31-Mar-24	final round - cu
	Hire Housing Coordinator	develop position, confirm funding	Alain	description, advertise part	Supporting Economic Growth	60	60	10-Apr-24	Paused pending org review Ongoing comms going to residents on the ADA
	Oyster Aquaculture- applications -ADA	Establish effective communication with residents, province Asked to join a strike force for the	Alain	Council decisions required	Supporting Economic Growth Keeping Residents	30	50	15-Jun-24	through engaging IRIS Communications, more info from the province directly.
	NS Guard - New Provincial EMO department	province to set the required work to create	Alain	Ad hoc committee work	and Businesses safe	10	40	15-Jul-24	Asked and accepted the position, meetings to occur in June
	Fire Services Review	Create local team of advisors, assess the current situation with fire services, consider adding resources to meet needs of departments	Alain	THis process will be months or year to complete, initial deadline of March 31, 2024 will not be met.	Keeping Residents and Businesses safe	95	5 95	31-May-24	Finalized, awaiting final reporting with fire departments and council
	Funding application - Federal hojusing	Innovative solutions to rural housing - \$200,000 application	Alain	Funding and timing unknown	Supporting Economic Growth	70	100	31-Mar-24	Application denied - unsuccessful
Office of the CAO	Regional solar initiative	Sign intermunicipal agreement and AREA agreement, support application for solar farm creation	Alain	dependant on successful application, AREA work, location	Supporting Economic Growth	90	90	30-Nov-24	Application underway, will be submitted by AREA in summer of 2024
	Noise pollution - public engagement	To present draft policy to key business and community	Alain	none noted	Supporting Economic Growth	50	50	15-Jun-23	Alix has handed the project back to the CAO, CAO is lead now
	CMA Project - Clare /Argyle Tourism Development Initiative	Replace or Refresh the Interpretive panels in both areas	Scott	Need approval from ACOA & Acadian Affaires	Supporting Economic Growth	80	85	July 2024	Works continues on this Project Panel being sent to Fabrication. Finals drft are being approved
	Exit 31 DOT Signs	Replace the two exits 31 signs	Scott	Photo contest for new design of sign	Supporting Economic Growth	95	95	01-Aug	Photo havebeen sent to TPW. They will try to have them up for the Congres

	.ow Carbon Community	Submitted a application for for a feasibility study or Strategic plan for EV Vehcile and Charging stations in the municipality	Scott	Need approval from the province		85	85	; 01-Sep	We have change the scope of the Study and included Community Imput. This has extended our end date.
c	CMA Banner project	Submitted appication to Street Beautification Grant t purchase banner that would be installed aroudn the municipality. This a regional project with MODY, Town, Clare and Barrinton	Scott	Funding approved Next step is RFP		80	99	; 01-Jul	Flags and Banner have arrived . Some have been installed.
	Levy Bylaw	Work with YASTA and community to introduce LEvy Bylaw Working with Council and CAO to	Scott Scott	Informing and buy-in of resident Training		60) Oct/Nov 2024	Policy amend Need to organize committee Training continues.