

	Action Item Description	Owner	Start	Deadline	Status	Comments, issues, barriers
December 2022 to March 2023						
1	Hire a full time Fire Inspector to improve service delivery in the provincially mandated service.	CAO	2022	Nov	Complete	Hired in April 2022
2	Confirm funding for a world class regional multipurpose recreational center at Mariners Center.	CAO	2022	Nov	Complete	Announcement October 2023
3	Hire an Assistant Building Official to ensure service continuity, keep up to demand.	CAO	2022	Dec	Complete	Hired In December 2022
4	Complete the 2024 Boundary Review recommendation for the UARB.	DCAO	2022	Dec	Complete	Submitted to Dec 2022
5	Request additional provincial funding for Med. First Responder (MFR) service.	CAO	2023	Jan	Complete	Awaiting response
6	Update flag policy to celebrate various minority and community groups.	DCAO	2023	Jan	Complete	May need to add a sentence
7	Complete the ADA public engagement report for submission to the Province.	CAO	2023	Feb	Complete	
8	Repeal existing Council Procedures Bylaw in favor of a modernized policy and approach to Council meetings.	EXASST	2023	Feb	Complete	New policy is operational
9	Draft letter of support to PNS for Extended Producer Responsibility (EPR) to reduce costs to Argyle.	CAO	2023	Mar	Complete	Requires council approval
10	Negotiate and sign ownership(partnership) agreement of the Mariners Center..	CAO	2023	Mar	Complete	
11	Participate as an advisor to the Shared Municipal–Provincial Services Committee for funding increase.	CAO	2023	Mar	Complete	Work completed - to Province
12	Assign Community signage to Councilors to lead in light of upcoming CMA 2024	CAO	2023	Mar	Complete	Assigned Jan 30, 2023
13	Establish action items and budget to implement 23-24 recommendations from Accessibility Plan.	REC	2023	Mar	Complete	Meeting in April with Accessibility Committee
14	Identify and document current tourism related accommodations and culinary experiences in Argyle.	REGIONAL	2023	Mar	Complete	
15	Establish annual action items and budget to implement ARC strategic plan for 2023-24.	REC	2023	Feb	Complete	To be presented to ARC in April
April 2023 to June 2023						
16	Co-lead the approval of Mariners Center Dev. Agreement & Charter to define decision making.	CAO	2023	Apr	Complete	Work with Colliers - completed
17	Create online feedback system for residents to inform us on service matters.	DCAO	2023	Apr	Complete	Waiting for software upgrade
18	Assist CIFA in locating more permanent and appropriate home in Argyle, CMA 2024.	DCAO	2023	Apr	Complete	Email CIFA to visit CMA for for potential site
19	Update low-income tax exemption to assist more residents in need.	FINANCE	2023	Apr	Complete	Completed for final approval Mar 9 council
20	Identify training & awareness of Equity, Diversity Inclusion & Accessibility (EDIA) principles to staff.	REC	2023	Apr	Complete	All staff to take "Working with Abilities" webinar & Dementia Trainig
21	Incorporate the needs for CMA 2024 into youth hiring of 23-24 and 24-25 fiscal years.	REC	2023	May	50%	Project Coordinator will start May 29/23
22	Approve amendments to Land Use Bylaw & Strategy to encourage wind & solar energy generation in Argyle.	DCAO	2023	May	Complete	Seasonal dwelling amendments to encourage wind development
23	Establish a committee reporting process to Council, to increase transparency & knowledge of committee work.	EXASST	2023	May	Complete	New policy created and passed
24	Reset membership of the Police Advisory Board to improve community connection to policing services.	CAO	2023	Jun	Complete	Full membership established in July
25	Create Inventory assessment of municipal infrastructure relevant to CMA, recommend improvements.	OPERATIONS	2023	Jun	Complete	collected data of all infrastructure and sent to CMA
26	Review status of schools & community halls, recommend service improvements & funding support, CMA 2024.	PROTECTION	2023	Jun	Complete	Inofrmation shared to CMA
July 2023 to September 2023						
27	Establish Social Media summary of Council meetings and decisions, with Clerk assistance.	IT	2023	Apr	Complete	Posted Aug/23
28	Obtain Acadian Affairs funding to provide francophone related services for our residents.	DCAO	2023	Jul	Complete	Interpretive panel project
29	Update emergency funding initiative for residents in need.	FINANCE	2023	Jul	Complete	
30	Collect Municipal land inventory, and prepare for sale of excess land for potential growth.	OPERATIONS	2023	Jul	75%	List Compiled and waiting on potential land swaps
31	Complete the Asset Management Plan, create financial & operational plan for repair/replacement of capital assets.	OPERATIONS	2023	Aug	Complete	
32	Create bed bank for billeting, determine accommodations in Argyle CMA 2024.	CAO	2023	Nov		Will not do – recommend YASTA lead
October 2023 to December 2023						
33	Lead the creation of an intermunicipal corporation for a Tri-County regional planning initiative.	CAO	2023	Oct		Cancelled
34	Lead admin building improvements to enable inclusive and accessible building for staff.(Partner Recreation)	PROTECTION	2023	Oct	Complete	
35	Expand wastewater infrastructure in Wedgeport to accommodate growth & salability of smaller lots.	OPERATIONS	2023	Nov	Complete	24 of 28 completed or begun (oct 26)
36	Invest in a large-scale solar farm and engage AREA to lead the application for a multi-municipal project.	CAO	2023	Dec	75%	Invested over 90k, application pending Delay in application due to provincial timing

Action Item Description	Owner	Deadline	Deadline	Status	Comments, issues, barriers
January 2024 to March 2024					
37 Develop and approve a Light Pollution Nuisance Bylaw for the Municipality.	CAO	2024	Jan	50%	Alix
38 Create work safe practices for higher risk workplace tasks.	PROTECTION	2024	Jan	75%	
39 Establish annual action items and budget to implement ARC strategic plan for 2024-25.	REC	2024	Feb	Complete	Budget process and plan done
40 Establish a Capital Reserve Policy to ensure funds are set aside for future capital projects.	CAO	2024	Mar		
41 Reset Experience Argyle event to reset annual celebration of our community, include multicultural component.	DCAO	2024	Mar	25%	Move to 2025
42 Establish action items and budget to implement 24-25 recommendations from Accessibility Plan.	REC	2024	Mar	75%	Sidewalk and multi court audits completed
43 Develop recommendations for marketing levy for Argyle to fund YASTA or other tourism priorities.	DCAO	2024	Mar	50%	First Reading Jan 25/24, engagement desired
44 Establish periodic orientation & training, including Code of Conduct and Ethics, Roberts Rules of Order .	EXASST	2024	Mar	10%	As policies are reviewed, they are updated to EDI language
45 Sign development agreement with prospective wind developer for major wind project for Argyle	CAO	2024	Mar	Complete	Amended and approved
April 2024 to June 2024					
46 Modernize grants to organizations policy to favor local festivals and priority events.	EXASST	2024	Apr	Complete	New policy approved by council
47 Amend Community litter clean up to encourage more kilometer clean up.	EXASST	2024	Apr	Complete	Should amend policy for spring only
48 Create a Public Engagement/Communication policy establishing protocol on larger decisions.	CAO	2024	Apr		
49 Incorporate the needs for CMA 2024 into youth hiring of 23-24 and 24-25 fiscal years.	REC	2024	May	Complete	
50 Engage major commercial housing developers in larger regions to entice local investment in Argyle.	CAO	2024	May	10%	Fund application submitted
51 Fund and support Community signage initiative (CMA 2024).	FINANCE	2024	May	Complete	
52 Develop a software solution for long term sensitivity analysis of Argyle operations and projection reporting.	CAO	2024	May		
53 Update Signage on Highway 103 to entice tourism on Exit 31 in East/West Pubnico, incl. public engagement	DCAO	2024	May	90%	Sent to TPW to Fabricate
July 2024 to September 2024					
54 Create an easy method for new residents to voice their needs and wants.	IT	2024	Jul	completed	
55 Lead operational changes necessary for tri county regional planning organization.	PROTECTION	2024	Jul		
56 Invest and promote local culinary experiences, in light of CMA 2024 and Experience Argyle.	REGIONAL	2024	Jul	Complete	
57 Support businesses to prepare for CMA 2024 – business items, signage, pride.	DCAO	2024	Jul	75%	Banner Project, Interpretative Panels
58 Reset our inclusive employment policy with input from local minority groups.	DCAO	2024	Aug		
59 Establish a designated grant researcher and lead writer in seeking government and other sources of funding for Argyle	CAO	2024	Sep		Alternate options to be assessed, this is not our # 1 priority
60 Create Argyle subdivision bylaw.	PROTECTION	2024	Sep		
61 Assign online promotional and marketing responsibilities to the Western REN for ADA Argyle. (WREN)	REGIONAL	2024	Sep		
October 2024 to December 2024					
62 Lead bylaw and policy review annually, including modernizing policy and bylaws.	EXASST	2024	Oct	90%	Amendments identified, will present to council by summer 2024
63 Extend Rue JE Hatfield Court and invest in services in preparation of saleable lots.	PROTECTION	2024	Nov	25%	Planning completed, budget approved
64 Expand usage of Alertable software, informing our residents of emergency events. (REMO)	REGIONAL	2024	Nov		
65 Fiscally assist fire departments to install solar panels to offset utility costs (Partner - Protection Services).	DCAO	2024	Dec		Delayed
66 Modernize Software permitting system favoring a customer accessed cloud-based system.	PROTECTION	2024	Dec		
67 Modernize and update development, permitting and other municipal fees.	PROTECTION	2024	Dec		
68 Incorporate wellness, accessibility, and inclusion language in the delivery of governance services to our citizens.	REC	2024	Dec	10%	
69 Obtain list of major aquaculture stakeholders and pursue organizations to invest in Argyle aquaculture.	CAO	2024	Dec		

Action Item Description	Owner	Deadline	Deadline	Status	Comments, issues, barriers
January 2025 to March 2025					
70	Investigate funding opportunities & ROI for residential buildings on JE Hatfield Court using composite materials.	DCAO	2025	Jan	
71	Initiate the Argyle Asset Management Plan for future capital planning	CAO	2025	Jan	Pub Engagement to be completed
72	Modernize REMO response plan. (REMO)	REGIONAL	2025	Jan	
73	Engage consultant to complete ARC and PAC Strategic Plan.	REC	2025	Jan	
74	Establish annual action items and budget to implement ARC strategic plan for 2025-26	REC	2025	Feb	
75	Establish annual action items from the Active Transportation Plan for 2025-26	REC	2025	Feb	
76	Advocate the NSFM and the Province to consider self-insurance or other assistance for Fire Services.	CAO	2025	Mar	
77	Initiate stakeholder work in downsizing & longterm cost reductions related to Yarmouth Airport Corp.	CAO	2025	Mar	10%
78	Establish action items and budget to implement 25-26 recommendations from Accessibility Plan.	REC	2025	Mar	
79	Conduct fire services review of Fire Departments, focused on training, retention, funding, & administration.	CAO	2025	Mar	
80	Investigate a permanent structure supporting the local farmers market and other local business opportunities.	DCAO	2025	Mar	10%
April to June 2025					
81	Create a welcoming package for new residents, migrants, and immigrants.	DCAO	2025	Apr	
82	Investigate cost reduction of waste disposal through increased diversion or waste reduction.	OPERATIONS	2025	May	
83	Consider and investigate alternative solutions to waste landfill disposal.	OPERATIONS	2025	May	
July 2025 to September 2025					
84	Investigate funding opportunities for energy devt to encourage responsible residential growth.	REGIONAL	2025	Sep	
October 2025 to December 2025					
41	Reset Experience Argyle event to reset annual celebration of our community, include multicultural component.	DCAO	2024	Mar	
85	Lead bylaw and policy review annually, including modernizing policy and bylaws.	EXASST	2025	Oct	
86	Conduct internal policy review to ensure they have an EDIA lens.	REC	2025	Nov	10% Need background info Meet with Neil mackenzie
87	Consider business park expansion on exit 31 in West Pubnico.	PROTECTION	2025	Dec	
88	Investigate, with the Province of NS alternative forms of species development for our region's waters.	GIS	2025	Dec	
January to December 2026					
89	Assess (regionally) the impact of climate change on our fishery and risks to our fishing stocks.	CAO	2026	Dec	
90	Complete long term succession plan for the Argyle Recreation Department.	REC	2026	Jan	
91	Determine renewable energy alternatives for utilities at airport & Mariners Center, seek funding to support.	CAO	2026	feb	
92	Establish annual action items and budget to implement ARC strategic plan for 2025-26	REC	2026	Feb	
93	Examine the merits of shared services in municipal planning, regional building inspections and corporate services.	DCAO	2026	May	
94	Consider alternative forms of service delivery.	DCAO	2026	Sep	
95	Lead bylaw and policy review annually, including modernizing policy and bylaws.	EXASST	2026	Oct	
96	Fiscally assist fire departments to install solar panels to offset utility costs (Partner - Protection Services).	CAO	2026	Dec	
Accessibilty initiative January 2024 to December 2030					
97	Ensure digital communications are screen readable	IT	2025	June	
98	Provide modified paper copies of municipal resources in large and/or plain language – on request	EXASST	2024	Jan	Upon request
99	Ensure job posting sre open to people with disabilities ie Accomdation in workplace, posting across different platforms	DCOA	2024	Jan	
100	Prioritize close captioning for online meetings and other video communications as an alternate to ASL service not available to us.	IT	2025	Jan	
101	Promote and increase the adaptive equipment loan service	REC	2024	jan	
102	Waive registration fees for recreation activities for the individual who is supporting a person with a disability	REC	2024	Jan	
103	Distribute any Provincial public awareness brochure / handouts to our residents to build awareness around what an accessible comm	IT / REC	2024	May	

104	Review Day Camp services considering increasing inclusive access of the location and delivery of service	REC	2024	May	
105	Explore the option of having the Hope Dial-A-Ride co-stationed in the municipality, as they have recently benefitted from a new bus	DCAO	2025	Jan	
106	Assess the number of residents from the Municipality of Argyle using the Dial-a-Ride service as part of updating the CDENE led trail	DCAO	2024	Dec	
107	Explore the option of subsidizing fees or improving local services supporting the HOPE Dial a Ride	DCAO	2024	Dec	
108	Develop a plan of action with HOPE to ensure barrier-free transportation services are available to our residents.	DCAO	2027	Dec	
109	Identify gaps in the delivery of service and provide financial or administrative support where necessary to ensure inclusive access to transit	CAO	2028	Dec	
110	Update the current transportation study to determine changing needs of our residents, and potential improved services in this area.	DCAO	2027	Jan	
110	Work with Argyle Businesses and Yarmouth and area Chambers of Commerce to inform businesses of the funding available to enable	DCOA/ REC	2026	Jan	
111	Improve hiring and personnel policies and practices to enable and encourage the recruitment, selection, and advancement at MODA	DCOA	2025	June	
112	Improve support and flexibility in the workplace by ensuring Mun staff and council have access to adaptive technologies, possible accommodations	CAO / IT	2024	Dec	
113	Provide training opportunities for staff on diversity and inclusion such as “Working with Abilities ‘online training provided by NS Health Services	REC	2023	March	
114	Accessibility Audits; Sidewalks, Parking lots, Multipurpose Courts, Archives, & Fire Dept,	REC	2024	March	
115	Develop a plan of action for the audit’s recommendations from the above audits with installation planned date of execution to install	OPERATIONS	2025	Dec	
116	Make the necessary repairs to the existing sidewalks to make them accessible.	OPERATIONS	2025	Dec	
117	Re-examine the option of using Nakile Home for Special Care accessible bus, which was initially refused.	REC	2029	June	
118	Amend, if applicable, the Municipal Planning Strategy and Land Use Bylaw to facilitate the construction and location of barrier-free	PROTECTION	2027	May	This will come from the province and MODA will change as changes occur Provincially
119	We will ensure that when required we will have an American Sign Language Interpreter at public municipal meetings.	CAO	2029	Dec	
120	Train our Communications personnel and/or members of the Office of the Deputy CAO in inclusive and plain language training.	DCAO	2027	June	
121	Promote opportunities for accessibility training to residents and local businesses.	IT	2024	Jan	
122	Actively recruit people with disabilities on municipal committees and working groups.	Leadership Team	2024	May	
123	Identify roles and responsibilities of improving accessibility to the Pubnico Head library location and take fiscal responsibility for bus	OPERATIONS	2028	Sept	
124	If a new library in Pubnico is approved and funded, ensure accessible design	PROTECTION	2030	Jan	
125	Obtain a suggested course of action to ensure our employment at the West Pubnico Treatment plant, as well as the Argyle Archives is	DCAO	2028	Sept	
126	Take a regional approach in identifying a ballfield that would be accessible for all to play.	REC	2029	May	
127	Perform an accessibility audit on the trails in the municipality and ensure that part of at least one trail meets the accessibility standards	REC	2027	March	
128	Perform a review of existing policies, bylaws and procedures providing recommendations for improvement under an accessibility lens	PROTECTION	2024	June	
	Improve policy and service delivery with a focus on:				
	1) Dangerous and Unsightly premises where people with a disability are challenged to maintain their property.				
129	2) Tax Rebate and front-end services assisting residents to navigate applications and permits.	PROTECTION / FINANCE	2024	Dec	
130	Improve the accessibility of the Par-en-Bas Track	REC	2027	Dec	
131	On additional new sidewalk constructions, ensure the inclusion of curb cut outs & crosswalks where needed.	OPERATIONS	2030	Jan	
132	Commit a portion of the annual budget to install, maintain, or improve accessibility in public buildings and spaces.	CAO	2024	Jan	
133	If crosswalks are installed ensure barrier-free options are considered in its construction	OPERATIONS	2024	Jan	
134	Build capacity among staff and senior leadership to cultivate a culture of inclusion that supports, retains, and provides opportunities	Leadership Team	2025	Sept	
135	Ensure all new policies, bylaws and procedures conform to the recommendations of this document and consider inclusivity in its design	CAO	2024	Jan	
136	Provide accessibility training to the building and fire inspectors where available.	PROTECTION	2024	Jan	
137	Ensure people with disabilities have equitable access to bylaws and policies, in whatever format needed to meet the individual needs	PROTECTION	2024	Jan	

Active Transportation Plan 2024 - 2033

138	Adopt a “pack it in, pack it out” policy at the nature trails. Develop and install signage	REC	2024	Nov	
139	Incentivize Argyle businesses to get certified by Bicycle Nova Scotia as a Bike Friendly Business (BFB)	REC	2024	Dec	
140	Develop marketing materials to promote active transportation opportunities in MODA	REC	2024	March	
141	Investigate the opportunity to have an all-day posted speed limit of 50 km/h within the school zone of Plymouth School	OPERATIONS	2025	March	
142	Investigate the opportunity of reducing the posted speed limit along Argyle Sound Road and along Trunk 3 from Argyle Head Road	OPERATIONS	2025	March	
143	Invest in new paddling infrastructure	REC	2026	March	
144	Promote paddling routes	REC	2027	April	

145	Work with NSPW on the Hwy 103 Argyle Interchange Project (Exit 32 & 32A) to integrate active transportation components into t	REC	2026	Jan	
146	Conduct a pilot project to provide a complete sidewalk connection between Chemin de l'eglise and Eglise paroissale catholique Saint-Pierre				Not sure this is relevant
147	Create a functional plan for an active transportation connection along Route 334 between Plymouth School and Newell Road	OPERATIONS	2029	Sept	
148	Create a plan for an active transportation connection along Route 308 between École Secondaire de Par-en-Bas to the Argyle Townsl	OPERATIONS	2029	Dec	
149	Create a functional plan for the extension ofthe asphalt sidewalk ending at Abbots Harbour Road to École Pubnico-Ouest	OPERATIONS	2030	March	
150	Build the active transportation (AT) connection along Route 308 between École Secondaire de Par-en-Bas to the Argyle Township C	OPERATIONS	2031	Dec	
151	Build the active transportation (AT)connection along Route 334 between Plymouth School and Newell Road aspresented within the	OPERATIONS	2032	Dec	
152	Extend asphalt sidewalk to École Pubnico-Ouest	OPERATIONS	2033	Dec	
153	Provide a more direct connection to the Rail Trail for staff and students at Drumlin Heights	REC	2025	Sept	
154	Continue building and installing furniture for AT users	REC	2024	Dec	
155	Host regular active transportation events	REC	2024	Jan	
156	Resurface the Rail Trail in East Pubnico	DCAO	2026	Sept	
157	Resurface the Rail Trail from Tusket to the western municipal boarder				
158	Resurface the Rail Trail between Pubnico and Tusket				
159	Place bicycle racks at important civic locations	REC	2025	March	
160	Pave the shoulders along the roads that were designated as either “on-road route with paved shoulder” or “on-road route with sidewalk and bike lanes”, as well as Argyle Sound Road				

Blue

Grey

Green

Grey

Green

Grey

Green

Green

Orange

Grey

Orange

Green

Blue

Grey

Green

Grey

Grey

Green

Grey

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