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| POLICY AND ADMINISTRATION MANUAL | REFERENCE NUMBER: C18 |
| SECTION: COUNCIL POLICY | POLICY TITLE: GROWING COMMUNITIES SCHOLARSHIP |

1. PURPOSE

1.1. The purpose of this policy is to determine the eligibility criteria and application process of the Municipality of Argyle's Growing Communities Scholarship.

2. POLICY STATEMENT

2.1. A skilled labour force is an essential component of all competitive and strong economies. It is key to the growth and expansion of local businesses, and ultimately, the success of the local economy.

2.2. Rural communities that can offer a range of employment opportunities that include well-paying, highly-skilled jobs not only encourage people - especially young people - to remain in our rural community but also attract new residents and new investments.

3. SCHOLARSHIPS

3.1. The Municipality of the District of Argyle will award two (2) \$1,000 scholarships to two (2) students who are residents of the Municipality.

3.2. The students must be enrolled in a full-time certificate or diploma program at an accredited community college, technical school or college or trade school (university degree programs are not eligible for this scholarship).

3.3. Children of Municipality of Argyle employees or councillors are not eligible for this scholarship.

3.4. The student must provide proof of acceptance into a post-secondary institution for the upcoming September.

3.5. Payment will be made to the student in January of the following year, upon the municipality having received a copy of the transcript of their first semester's grades from their chosen school.

4. APPLICATION PROCESS

4.1. Applicants must show a strong commitment to pursuing their studies as demonstrated by filling in the official application form (Schedule A) which includes answering four questions.

4.2. A committee made up of municipal staff and council will make their decision based on responses to these questions. For scoring purposes the student's name, community and any



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other reference that might identify the student will **not** be included. The scoring will be based on the application responses alone.

- 4.3. Proof of acceptance into an accredited school for the following September must be submitted with the fully completed application form (Schedule A)
- 4.4. The fully completed application form and required materials must be received at the Municipality of Argyle office no later than ~~May 1st~~ **May 15th** of each year.
- 4.5. The fully completed application form and supporting material can be e-mailed to cleblanc@munargyle.com, admin@munargyle.com mailed to P.O. Box 10 Tusket, NS, B0W 3M0, ~~faxed to 902-648-0367~~ or dropped off at the Municipal Office to the Community Development Office. **Located at 5 J.E. Hatfield Court, Tusket, NS**
- 4.6. Application forms can be found at the Municipal Office, on the Municipal website at www.munargyle.com, at school guidance counsellor offices or by requesting one by phone at ~~(902) 648-2931~~ **902-648-3293** or by e-mail at cleblanc@munargyle.com admin@munargyle.com

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| Chief Administrative Officers' Annotation for Official Policy Record | |
| Date of Notice to Council Members of Intent to Consider (7-days minimum) | |
| Date of Passage of Current Policy | |
| I certify that this policy was adopted by Council as indicated above. | |
| _____ Warden | _____ Date |
| _____ Chief Administrative Officer | _____ Date |



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| Version Log | | |
|-------------|-------------------------|------|
| Version # | Amendment | Date |
| 1 | Original Policy | |
| 1.1 | Housekeeping amendments | |

DRAFT AMENDMENTS



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APPENDIX "A" – Application Form

Student Name: _____

Address: _____

Current School: _____

Phone Number: _____

Email Address: _____

Name of community college, technical school, or trade school:

Name of course: _____

Have you included proof of enrollment?: Yes No

1. How did you become interested in _____? (Name of course you will be taking)



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2. What are your future career plans?

3. Describe to us your ideal life 10 years from now.

4. How and why will this scholarship help you in your career goals?

Signature: _____

Date: _____