



MUNICIPALITY OF THE DISTRICT OF ARGYLE  
EXECUTIVE COUNCIL MEETING MINUTES  
THURSDAY, APRIL 25, 2024

**Council Members Present:** Warden Danny Muise, Deputy Warden Nicole Albright, Councillor Gordon Boudreau, Councillor Glenn Diggdon, Councillor Ted Saulnier, Councillor Guy Surette, Councillor Richard Donaldson, Councillor Calvin d'Entremont, and Councillor Kathy Bourque.

**Absent with Regrets:**

**Staff Present:** Chief Administrative Officer Alain Muise, Deputy Chief Administrative Officer Scott Surette, Executive Assistant Chantalle Newell, and Executive Assistant Julie Atkinson

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1. **Call Meeting to Order**

Deputy Warden Nicole Albright called the meeting to order at 6:32 p.m.

2. **Invitation to Stand and Move**

Deputy Warden Nicole Albright reminded Council that they are permitted to stand and move as they need to during the meeting. This is an initiative by Argyle Recreation which normalizes movement in meetings.

3. **Approval of Agenda**

By consensus, the agenda was approved as presented.

4. **Approval of Minutes**

a. **144<sup>th</sup> Annual Council Meeting Minutes**

By consensus, the 144<sup>th</sup> Annual Council Meeting Minutes, are approved as presented.

5. **Staff Reports**

a. **Department Head Report**

The department head report is attached to the agenda. There were no questions on the report.

b. **Clerks Report**

The Clerk's Report is attached to the agenda. There were no questions on the report. Councillor Surette brought to attention that one of the items on the clerks report said "Warden Gordon Boudreau". This will be amended in the report.

c. **Building Permit Report**

The building permit report is attached to the agenda. There were no questions on the report.

6. **7-Day Notice**



a. **Article P14 – Vacation**

Council received notice for the amendments to the Vacation Policy.

7. **Grant Approvals**

a. **Grants to Organization 2024**

*It is MOVED by Councillor Glenn Diggdon and SECONDED Kathy Bourque by to approve the General Grants in the amount of \$50,000 and three community hall grants for the East Side Community Centre, West Pubnico Legion, and Harbour Hill Community Hall in the amount of \$10,000 each.*

**MOTION CARRIED UNANIMOUSLY**

b. **Extraordinary Grants 2024**

*It is MOVED Councillor Gordon Boudreau by and SECONDED by Councillor Ted Saulnier to provide a grant in the amount of \$2,500 to the Yarmouth Rotary Club for Ribfest 2024.*

**MOTION CARRIED UNANIMOUSLY**

8. **Other Considerations Previously Approved by Council**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Richard Donaldson to provide \$4,500 to the VON Tri-County for the 2024-2025 year.*

**MOTION CARRIED UNANIMOUSLY**

*It is MOVED by Councillor Ted Saulnier and SECONDED by Warden Danny Musie to provide Yarmouth Ground Search and Rescue with \$6,500 per year for five-years.*

**MOTION CARRIED UNANIMOUSLY**

*It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Calvin d'Entremont to provide the Yarmouth County Trail Development Association with \$7,050 for the 2024-2025 year.*

**MOTION CARRIED UNANIMOUSLY**

9. **For Decision and Discussion**

a. **Transfer from Operating Reserve to Operating Fund**

*It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Richard Donaldson to authorize the Director of Finance to transfer \$600,000 (non interest bearing) from the operating reserve to the operating fund with full repayment by August 31, 2024.*

**MOTION CARRIED UNANIMOUSLY**

b. **Capital Budget 2024-2025**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve the Capital Budget for 2024-2025.*



**MOTION CARRIED UNANIMOUSLY**

c. **SHYFT Youth Services Letter of Support Request**

SHYFT is applying for funding to support people without housing. Choice Housing is the organization applying through SHYFT Housing, as Choice Housing cannot apply on their own.

*It is MOVED by Warden Danny Muise and SECONDED by Councillor Glenn Diggdon to provide a letter of support for Choice Housing through SHYFT Youth Services to apply for funding.*

**MOTION CARRIED UNANIMOUSLY**

d. **Western REN LOC Request**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Calvin d'Entremont to approve the changes to the structure of the Recruitments and Nominations Committee as suggested by the WREN Board of Directors.*

**MOTION CARRIED UNANIMOUSLY**

e. **Article C21 – Reimbursement of Claims Policy**

*It is MOVED by Councillor Guy Surette and SECONDED by Kathy Bourque to approve the amendments to the Reimbursement of Claims Policy.*

**MOTION CARRIED UNANIMOUSLY**

f. **Marketing Levy – Public Engagement Update**

Councillor Surette declared a conflict of interest for this item, he left the room at 7:11 p.m.

*It is MOVED by Glenn Diggdon and SECONDED by Richard Donaldson to approves the creation of an ad hoc committee to review the short-term levy bylaw and address concerns identified in the info session regarding the bylaw and the disconnect with YASTA and bring back recommendations to council.*

**MOTION CARRIED UNANIMOUSLY**

Councillor Surette returned to the meeting at 7:29 p.m.

g. **AMFFA Advisory Committee**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Glenn Diggdon to provide a letter of invitation indicating Councils support of creating a sub-committee including all Council Members to the AMFFA.*

**MOTION CARREID UNANIMOUSLY**

h. **Le Village Letter of Support Request**

*It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Glenn Diggdon to provide a letter of support to Le Village.*



**10. For Correspondence and Information**

**a. Letter of Response re: WCRL Funding**

Warden Danny Muise received correspondence thanking council for their concern about library funding and the impact it is having on Western Counties Regional Libraries, stating that they are working on alleviating pressure by increasing the bridge funding amount from \$500,000 to \$800,000 for 2024-2025.

**b. Coastal Protection Act**

Council received correspondence that was sent to a resident by Nova Scotia Environment and Climate Change office regarding the Coastal Protection Act.

**c. Yarmouth WE CARE Radiothon**

Warden Danny Muise received correspondence from the Yarmouth Hospital Foundation thanking council for their donation to the WE CARE Radiothon.

**d. Yarmouth Cadets Invitation**

Warden Danny Muise received an invitation from the Yarmouth Cadets on behalf of council to attend their 2024 Annual Review.

**e. Letter to Minister of Public Works re: Duck Lake Bridge**

A letter has been sent out to the Minister of Public works on behalf of council addressing further concern about the Duck Lake Bridge and the John Murray Road being deemed an alternate route yet still not passable by all vehicles.

**f. Letters to CAOs re CCBF**

CAO Alain Muise received correspondence from the Deputy Minister Byran Rafuse of Municipal Affairs and Housing in Nova Scotia providing an update on the renewal of the CCBF.

**g. Wind Development Agreement Provincial Approval**

Deputy CAO Scott Surette received approval from the province of Nova Scotia on the Wind Development Agreement Amendment.

**h. Land Use By-law Amendments Provincial Approval**

Deputy CAO Scott Surette received approval from the province of Nova Scotia on the Land Use By-law Amendments pertaining to variances, permitted uses, accessory dwellings, updated definitions, and housekeeping matters.

**i. Development Agreement Provincial Approval**



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Deputy CAO Scott Surette received approval from the province of Nova Scotia on the Development Agreement for an automotive service station, retail store and restaurant with drive-through located at 4134 Highway 308.

**11. Financial Requests**

**a. Musee Acadien**

*It is MOVED by Glenn Diggdon and SECONDED by Councillor Ted Saulnier to increase the Musee Acadiens funding from \$18,000 to \$20,000 per year for 3 years.*

**MOTION CARRIED UNANIMOUSLY.**

**b. CIFA Sponsorship**

*It is MOVED by Councillor Boudreau and SECONDED by Councillor Glenn Diggdon to sponsor CIFA in the amount of \$900 for a new vehicle.*

**MOTION CARRIED UNANIMOUSLY**

**c. Request for Funding - Rural Week Doctor Accommodations**

*It is MOVED by Councillor Guy Surette and SECONDED by Kathy Bourque to cover \$708.40 in expenses at the Argyle Lodge for student doctor accommodations.*

**MOTION CARRIED UNANIMOUSLY**

**12. Agenda Topics for the next meeting/Notice of Motion by Councillors**

**13. Question Period – None.**

**14. In-Camera**

**15. Adjournment**

There being no further business, the meeting was adjourned at 7:58 p.m.



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Date Approved

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Chair

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Clerk/Recorder

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