













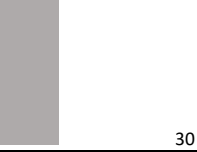










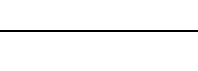
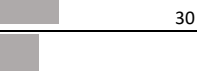


























Department Report - Active Projects
For the month of March 2024

Operations	Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - February 2024	Status Update - March 2024	Expected completion date	Comments
	PS 5 Overflow controls	Red Cap Lift Station/ Currently design Phase	Kyle	Budget / Workforce	Keeping Residents and Businesses safe	 30	 40	Jul-24	Retender in next 2 weeks
	Courthouse Painting	Planning phase to prepare for tender	Kyle	Workforce	Plan/deliver modernized service	 20	 20	May-24	At Tender
	Tusket Brewery Wastewater Solution	Investigation and testing currently happening	Kyle	Budget	Keeping Residents and Businesses safe	 50	 50	Dec-23	Design nearly complete
	Monitor and Asses Building energy Usage	Implimenting circuit monitoring	Kyle	Always Changing/ Living Doc	Plan/deliver modernized service	 90	 100	Dec-23	Making Progress Consumption down about 20% last 12 months
	Next Phase J.E Hatfield Court Development	Extension J.E Hatfield Court	Kyle	Time	Plan/deliver modernized service	 80	 95	Dec-23	Pre design work completed
	East Pubnico Water Utility	Phase 1 Tank Referbishment	Kyle		Plan/deliver modernized service		 75	Apr-24	Welding to new floor
	Tusket Waste Water Expansion	Design and completed expansion	Kyle		Plan/deliver modernized service		 10	Jan-26	Design
	PEB Synthetic Track	Install Synthetic Track	Kyle	Weather	Plan/deliver modernized service		 90	24-Jun	

Recreation

Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - February 2024	Status Update - March 2024	Expected completion date	Comments
Glenwood Park Project #2	increase swimming area and improve safety	Natalie/ Ginette	Detailed design, enviromental issues		 30	 30	22-Nov-24	Met with Chris Colins of Viridis Consulting in January. He is preparing a proposal so we can seek funding for the development of a detailed design. FEB -Propasal received and contacted CCTH for Planning Assistance funding.
Petanque Boulodrome	Develop court to play Petanque	Ginette/ Natalie	Funding and lease agreement		 95	 95	15-Apr-24	Boulodrome completed. Seeding will be done in the spring (grass around the court).
Acessibilty Audits	Hire a consultant to do accessibility Audits on existing sidewalks and multipurpose courts	Natalie	finding a consultant within budget	Providing a healthy/inclusive environment	 60	 75	31-Mar-24	Hired RV Anderson Associate for the audits. Met with Alex Mason and team in early January. Site visits and audits completed. Next step is review of draft from our team. FEB waiting for the draft report for feedback
Connect2 Funding application	Hire a consultanting firm to create a functional design	Natalie	RFP development	Providing a healthy/inclusive environment	 10	 50	01-Mar-25	Application due March 4. Applying for 2 projects. RFP Ready for both projects.
Reorganization of Soccer club	Argyle Recreation to act as a support to the Club	Natalie/ Ginette	Lack of Volunteers to run the club	Plan/deliver modernized service	 0	 20	01-Aug-24	First meeting with membership. New Board elected. Divison Reps will be appointed
Reorganization of Day Camps	Hired Kaitlyn Cosman to research the best practices, fees, and structure of our day camps.	Natalie/Ginette	Not accepted by returning staff	Plan/deliver modernized service	 0	 30	02-Jul-24	Some backgroud work has been done and templates readu for the Day Camp Directors.
Kayak Shed at Glenwood Park	Kayak Loan Program at Glenwood Park during summer months	Ginette	Funding and permission from DNR	Providing healthy and inclusion environments	 0	 20	01-Jun-25	Applying for funding through CCTH and conversations with DNR for permisiion.

Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - February 2024	Status Update - March 2024	Expected completion date	Comments
EPC - Mariners Center	Participation in MC expansion action committee	Alain	none noted	Providing a healthy/inclusive environment	 50	 60	01-Sep-25	multiple meetings, long commitment - 66% finalized
Jumpstart contract	negotiate and plan jumpstart initiative	Alain	Dependent on regional collaboration	Providing a healthy/inclusive environment	 95	 95	31-Dec-23	Waiting on signature.
Recreation succession planning	Work alongside Department to determine proper succession and course of action	Alain	Reliant on department meetings	Plan/deliver modernized service	 60	 60	31-Mar-24	Prelim plan discussed, more detailed analysis needed.
Track and Field - PEB	Construction of a synthetic track field, accessible, inclusive, completing phase 2 of 3 for the	Kyle/Alain	Province announced a 2M contribution to	Providing a healthy/inclusive environment	 80	 80	31-Mar-24	contractor completed paving , project within budget.
Mariners Center Budget 24-25	review and provide comments and recommendation on 24-25 budget	Alain	awaiting draft	Plan/deliver modernized service	 10	 10		Request sent - MC needs to present to councils also
MCGP funding	obtain funding for East Pubnico Tank and potentially Tusket treatment expansion	Alain	submitted	Supporting Economic Growth	 70	 100	20-Mar-24	Announcement for both funded projects
Airport municipal agreement	negotiate updated municipal agreement with MODY/TOY	Alain	timing on negotiation with region	Supporting Economic Growth	 60	 60	31-Mar-24	negotiation has begun, first round completed
Hire Housing Coordinator	develop position, confirm funding	Alain	prepare job description, advertise part	Supporting Economic Growth	 30	 50	10-Apr-24	JD drafted, awaiting funding confirmation
Fire Services Review	Create local team of advisors, assess the current situation with fire services, consider adding resources to meet needs of departments	Alain	THis process will be months or year to complete, initial deadline of March 31, 2024 will not be met.	Keeping Residents and Businesses safe	 50	 75	31-May-24	Seahawk completed their work, and will be providing draft recommendations on May 13, 2024
Waste Park Budget	Advisory services to Waste Park for budget preparation and approval	Alain	assist Town and Waste Park in finalizing budget	Providing a healthy/inclusive environment	 60	 90	29-Feb-24	Waste park TBR approved, CAO to submit, budget is 95% complete
Funding application - Federal housing	Innovative solutions to rural housing - \$200,000 application	Alain	Funding and timing unknown	Supporting Economic Growth	 50	 70	31-Mar-24	Application completed and submitted, waiting result
HR replacement, new hire	Mat leave for EA, new housing coordinator position	Alain	Coop student to be hired, ads for both to release in early March 24	Plan/deliver modernized service	 40	 60	15-Mar-24	Coop placement will begin in April, ad sent for mat leave replacement, job description for housing 95%

