





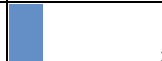















Protective Services	Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - End of 2023	Status Update - January 2024	Expected completion date	Comments
	Accomodations for CMA 2024	Reviewing schools & community halls, recommending service improvements & funding	René	Time and effort from other committees	Supporting Economic Growth	100	100	23-Jun	
	Administration Building Accessibility improvement plan	Improve accessibility for staff in parking lot	René	Approval to capital budget	Providing a healthy/inclusive environment	100	100	23-Dec	Parking stall lines are the only thing left for this project to be completed. Operations will paint lines when time permits.
	Administration Building Accessibility improvement plan	Improve accessibility for staff throughout the building	René	Approval to capital budget	Providing a healthy/inclusive environment	95	100	23-Oct	Security provider needs to program the 3 security doors then work will be complete
	Overflow parking lot	Remove growth and excess soil that was moved for the construction of the new municipal	René	Approval to capital budget	Keeping Residents and Businesses safe	100	100	22-Sep	The project is complete. Our Operations Dept. will seed a portion of disturbed area
	Updating fees for Municipal services	Modernizing development, permitting and other municipal fees	René	none noted	Plan/deliver modernized service	100	100	23-Dec	
	Creating Safe Work Procedures (SWP)	Updating and creating new SWP in needed areas. Example High risk workplace tasks.	René	none noted	Keeping Residents and Businesses safe	10	20	25-Dec	
	Subdivision By-Law	Create a municipality specific By-Law	John	WSP	Supporting Economic Growth			25-Dec	WSP is busy with DAs and LUB housekeeping issues. Changed Expected date
	Explore Exit 31 Business Park	Possibly re-zoning and focusing on commercial & industrial uses	Multiple People	Council/Public	Supporting Economic Growth			25-Dec	
	Upgrading Permitting system	Modernizing to an online and cloud-based system	Multiple People	Current permitting process	Plan/deliver modernized service	20	30	24-Dec	Received pricing and in discussions with Alain
Handrail project	Installing handrails in hallways in new Admin Bldg.	René	none noted	Providing a healthy/inclusive environment	10		24-Dec	Project cancelled	
Front Counter Safety	Installing safety glass at front counter	René	none noted	Providing a healthy/inclusive environment	10	50	24-Jul	Glass order and scheduled for Install in March	

Finance	Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - End of 2023	Status Update - January 2024	Expected completion date	Comments
	Low Income Exemption Applications	Compiling info and increase threshold amounts to assist more residents who are in need	Marsha	Requires council's approval	Improving Governance	100		Mar-23	Increase family threshold allowance and amount of exemption and all have been added to this year's tax bills
	2023-2024 Operating Budget preparation	Begin upcoming budget deliberations	Marsha	Information from PNS & Dept heads	Plan/deliver modernized service	100		May-23	Budget was passed in May 2023
	2023 tax billing season	Tax bills will be generated in house by staff this year. Some preparation work is required. Supplies & equipment needed ordered	Marsha	none noted	Plan/deliver modernized service	100		May-23	In-house tax billing was a success with minor issues. Cost savings of approx \$4000
	Argyle Emergency Fund	Create a policy to better manage the way the funds are distributed	Marsha	Requires council's approval	Improving Governance	100		Apr-23	
	Financial Reporting	Improving the way the Finance Dept delivers Operating & Capital financials to council	Marsha	none noted	Plan/deliver modernized service	10	10	Mar-24	
	Tax Sale	Tax Sale process & procedures have begun. Will be held February 7, 2024	Bonnie	none noted	N/A	40	70	Feb-24	

Recreation	Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - End of 2023	Status Update - January 2024	Expected completion date	Comments
	2022 Summer Day Camp Evaluation	Compiling survey results	Natalie	Analyze Result of Survey	Plan/deliver modernized service	100		23-May	
	Simple Texting	New way to connect with residents	Natalie/ Scott M	Getting residents to sign up	Plan/deliver modernized service	100	100	23-May	Ongoing and working very well
	Hike	Guided hike to Bad pitch	Ginette	Promotion	N/A	100		12-Feb-23	
	Knitting 101 Course	At West Pubnico Golf and Country	Ginette/ Natalie	Promotion	N/A	100		08-Mar-23	
	Memory café	Café for People with dementia and caregivers	Natalie	Awareness	Providing a healthy/inclusive environment	100		14-Mar-23	Ongoing sessions. 5 Sessions per year. Last session was held on January 16, 2024 at Wild Roots Restaurant
	Grant Applications	Summer staff, equipment loan, women Golf	Natalie/ Ginette	Prep work for summer	Supporting Economic Growth	100		15-Feb-23	
	Seniors Activity Kits	Spring Activity kits free for Seniors	Ginette	Not enough for all	Providing a healthy/inclusive environment	100		31-Mar-23	
	Glenwood Park Project	Accessible walkway, Beach Volleyball Court	Natalie/ Ginette	Contactors' timeline	Providing a healthy/inclusive environment	100	100	31-May-23	Net removed for winter months
	Glenwood Park Project #2	increase swimming area and improve safety	Natalie/ Ginette	Detailed design, enviromental issues		10	20	01-Apr-24	Met with Chris Colins of Viridis Consulting in January. He is preparing a proposal so we can seek funding for the development of a detailed design.
	Petanque Boulodrome	Develop court to play Petanque	Ginette/ Natalie	Funding and lease agreement		30	95	01-Feb-24	Boulodrome completed. Seeding will be done in the spring (grass around the court).
	Accessibility Education	online mandatory workshop for staff	Natalie	Adding more modules for training		100		31-Mar-23	All employees took the accessibility online training. More to follow
	Accessibilty Audits	Hire a consultant to do accessibility Audits on existing sidewalks and multipurpose courts	Natalie	finding a consultant within budget	Providing a healthy/inclusive environment	10	40	31-Mar-24	Hired RV Anderson Associate for the audits. Met with Alex Mason and team in early January. Site visits and audits completed. Next step is review of draft from our team.
Activity/Project	Brief Description	Lead staff	Future work & barriers	Strategic Goal	Status Update - End of 2023	Status Update - January 2024	Expected completion date	Comments	
2023-2024 capital budget	develop draft capital priorities for the year, with leadership input	Alain	none noted	Plan/deliver modernized service	100	100	10-Apr-23	Draft and final to be presented in May 9-23	
EPC - Mariners Center	Participation in MC expansion action committee	Alain	none noted	Providing a healthy/inclusive environment	40	50	01-Sep-25	multiple meetings, long commitment - 66% finalized	
Regional Planning initiative	Create an intermunicipal agreemnt and fund a new regional planning org	Alain	regional project dependant on regional players	Plan/deliver modernized service	100	100	31-Oct-23	Council decision to abandon this initiative. project therefore completed.	
Jumpstart contract	negotiate and plan jumpstart initiative	Alain	Dependent on regional collaboration	Providing a healthy/inclusive environment	50	95	31-Dec-23	Waiting on signature.	
Recreation succession planning	Work alongside Department to determine proper succession and course of action	Alain	Reliant on department meetings	Plan/deliver modernized service	40	60	31-Mar-24	Prelim plan discussed, more detailed analysis needed.	

Capital investment plan	Approve 5 year capital plan	Alain	Assess master capital plan	Plan/deliver modernized service		80		100	07-Nov-23	Requires final review and presentation to council
East Pubnico Tank failure	Assess funding options for the replacement of the tank floor, prepare council for the potential investment	Kyle/Marty/Alain	Urgent repair issue	Keeping Residents and Businesses safe		70		80	01-May-24	Confirmed 3 out of 4 sources of funding, phase one can proceed once we find a proper contractor.
Track and Field - PEB	Construction of a synthetic track field, accessible, inclusive, completing phase 2 of 3 for the	Kyle/Alain	Province announced a 2M contribution to	Providing a healthy/inclusive environment		70		80	31-Mar-24	contractor completed paving , project within budget.
Airport municipal agreement	negotiate updated municipal agreement with MODY/TOY	Alain	timing on negotiation with region	Supporting Economic Growth		20		30	31-Mar-24	Draft agreement drafted, negotiation to begin
Joint police advisory	restart Joint committee	Alain	obtaining argyle community member	Keeping Residents and Businesses safe		100		100	15-May-23	Completed, including adding new member
Argyle wind development	support developers through information, assist in LUB amendment, education	Alain	dependent on provincial application and community engagement	Supporting Economic Growth		85		95	01-Apr-26	A final DA will be available for municipal council to consider second reading as early as January 25, 2023
Fire Services Review	Create local team of advisors, assess the current situation with fire services, consider adding resources to meet needs of departments	Alain	This process will be months or year to complete, initial deadline of March 31, 2024 will not be met.	Keeping Residents and Businesses safe		30		40	01-Nov-24	Meeting to confirm external assistance to be held Wednesday Jan 24 at 7 pm here.
Regional solar initiative	Sign intermunicipal agreement and AREA agreement, support application for solar farm creation	Alain	dependant on successful application, AREA work, location	Supporting Economic Growth		85		85	30-Nov-23	No change since last report
Argyle ADA	contribute time and input on application for ADA lease	Alain	assist province of NS	Supporting Economic Growth		10		85	28-Feb-24	The announcement for ADA is closing in. Also, Muise selected by Minister to be on the Review Advisory Committee
Noise pollution - public engagement	To present draft policy to key business and community	Alain	none noted	Supporting Economic Growth		10		40	15-Jun-23	Planning - engagement to occur in the coming months. Alix has taken the lead on this item to move it efficiently

