



MUNICIPALITY OF THE DISTRICT OF ARGYLE  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, NOVEMBER 23, 2023

**Council Members Present:** Warden Danny Muise, Deputy Warden Nicole Albright, Councillor Richard Donaldson, Councillor Guy Surette, Councillor Glenn Diggdon, Councillor Ted Saulnier, Councillor Calvin d'Entremont, and Councillor Kathy Bourque.

**Absent with Regrets:** Councillor Gordon Boudreau

**Staff Present:** Chief Administrative Officer Alain Muise, Deputy Chief Administrative Officer Scott Surette, and Executive Assistant Chantalle Newell.

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1. **Call Meeting to Order**

Warden Danny Muise called the meeting to order at 6:29 p.m. with regrets from Councillor Gordon Boudreau.

2. **Invitation to Stand and Move**

Warden Danny Muise reminded Council that they are permitted to stand and move as they need to during the meeting. This is a new initiative introduced by Argyle Recreation which normalizes movement in meetings.

3. **Honouring Gary Nickerson – Moment of Silence**

Council had a moment of silence for the passing of Gary Nickerson.

4. **Approval of Agenda/Conflict of Interest Declaration**

By consensus, the agenda was approved as circulated with no conflict declared at this time.

5. **Presentation – Société Touristique Bon Temps**

Allison d'Eon and Roger d'Entremont were present to speak to Council about the Société Touristique Bon Temps. The Societe is a nonprofit society. Their successes include starlight designation, la semaine Acadienne de Par-en-Bas, and they have recently developed a strategic plan.

6. **Recognizing Argyle**

Councillor Diggdon mentioned the passing of Dr. Rohland and expressed his condolences.

Deputy Warden gave a shout out to Patchwork Pals for their quilt called "Nos Villages".

7. **Adoption of Minutes**

a. **Executive Meeting of Council Minutes – October 26, 2023**

By consensus, the Executive Council Meeting Minutes of October 26, 2023, are approved as presented.

8. **Wardens Report**



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Warden Muise's report is attached to the agenda. There were no questions on his report.

9. **Committees Report**

- a. **Yarmouth Area Industrial Commission**
- b. **REMO Executive Meeting**
- c. **Mariners Management Authority**

Councillor Surette reported on the CAO assisting with the financials.

- d. **Mariners Centre Expansion Board (MCEB)**

66% drawings will be coming up shortly.

- e. **Yarmouth and Acadian Shores Tourism Association**

Councillor d'Entremont reported on YASTA and the room rentals that were done in November.

- f. **Yarmouth County Solid Waste Park**
- g. **Yarmouth International Airport Corporation**
- h. **Nakile Board**

- i. **Western County Regional Libraries**
- j. **WREN Liaison and Oversight Committee**
- k. **Argyle Recreation Committee**

Deputy Warden reported on the awards given at the last ARC Meeting.

- l. **Police Advisory Board**

Councillor Bourque mentioned NSFM getting involved with Joint Police Advisory Committees.

- m. **Doctor Recruitment**

Deputy Warden reported on the CNOC Committee

- n. **Waste check**

Councillor Saulnier mentioned the EPR and the Waste Check Recycling policies being enforced.

Updated policies for the Waste Park and Transfer station.

- o. **Sewer Committees**

10. **Reports**

- a. **Clerks Report**

The clerk's report is attached to the agenda.

- b. **Department Head Report**



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The Department Head Report is attached to the agenda.

c. **Building Permit Report**

The building permit report for September is attached to the agenda.

11. **7-Day Notice to Council**

a. **Article C50 – Council Procedural Policy**

Executive Assistant Newell brought forward some minor adjustments to the Council Procedural Policy to align with what Council is already doing in their Executive Meetings.

b. **Article C39 – Community Litter Cleanup Policy**

Executive Assistant Newell brought forward adjustments to the Community Litter Cleanup Policy to change the program to run once per year in the spring but allow for more kms to be cleaned up to allow groups to get more money.

12. **For Decision and Discussion**

a. **First Reading – Land Use By-Law Amendments for Rezoning Application at 400 Abbots Harbour Road**

*It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Calvin d'Entremont to give First Reading to the Land Use By-Law Amendments*

**MOTION CARRIED UNANIMOUSLY**

b. **Relief of Taxes – AAN# 08490392**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to relieve the taxes on AAN# 08490392 in the amount of \$508.24.*

**MOTION CARRIED UNANIMOUSLY**

c. **Western REN PACE Project Sponsorship**

*It is MOVED by Deputy Warden Nicole Albright and Seconded by Councillor Ted Saulnier to defer this item until a special meeting prior to November 28.*

**MOTION CARRIED UNANIMOUSLY**

d. **Election 2024 – Voting Procedure**

Deputy CAO Surette is asking what Council would like to do for the voting procedure for the 2024 election.

*It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Richard Donaldson to have a hybrid model with e-voting only for the advanced polls up to and including the election day and have paper ballots on the election day only.*

**MOTION CARRIED – 7 IN FAVOUR, 1 AGAINST – Councillor Guy Surette**



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e. **Municipal Capital Growth Program – Selection of Capital Project Submission**

*It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to submit two applications for the Municipal Capital Growth Program, one for the East Pubnico Emergency Water Tank Repair, and a second one for the Tusket Wastewater Expansion Phase One.*

**MOTION CARRIED UNANIMOUSLY**

f. **East Pubnico Confirmation of Funding**

*It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Richard Donaldson that the Municipality commit \$250,000 towards the East Pubnico Tank refurbishment project, with \$100,000 being from East Pubnico accumulated surplus, and \$150,000 from the capital reserve.*

**MOTION CARRIED UNANIMOUSLY**

g. **Capital Investment and Master Plan**

*It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Ted Saulnier to approve the 5-year Capital Investment Plan for fiscal years ending 2024-2029.*

**MOTION CARRIED UNANIMOUSLY**

*It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Guy Surette to approve the November 2023 version of the Capital Master Plan as prepared, and have the CAO coordinate a semi-annual review.*

**MOTION CARRIED UNANIMOUSLY**

*It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Guy Surette to have the CAO develop a “Capital Prioritization Policy” and “Reserve Policy” for Council’s approval for future consideration.*

**MOTION CARRIED UNANIMOUSLY**

h. **Executive Meetings for November and December**

*It is MOVED by Councillor Glenn Diggdon and SECONDED by Deputy Warden Nicole Albright to cancel the November and December Executive Meetings for 2023.*

**MOTION CARRIED UNANIMOUSLY**

Councillor Glenn Diggdon asked for a hybrid meeting option for the December meeting.

13. **Correspondence and For Information**

a. **YourHealthNS App**

Council received correspondence regarding the YourHealthNS App.



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b. **Argyle Housing Needs Assessment Report from Province**

Council received a housing needs assessment report from the Province.

c. **Nova Scotia's 2030 Clean Power Plan**

Council received a 2030 Clean Power Plan from the Premiers Office.

14. **Financial Requests**

a. **Radio CIFA Financial Request**

*It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to pay up to 50% of the material cost for the Radio CIFA roofing project to a maximum of \$1,500. The money would be coming from the Grant to Organization fund for the 2023-2024 Fiscal year and payable to the Municipality of the District of Clare.*

**MOTION CARRIED UNANIMOUSLY**

15. **Agenda Topics for the next meeting/Notice of Motion by Councillors**

None

16. **Question Period**

17. **In-Camera – Section 22:2 (E) Contract Negotiations**

The Council went to the in-camera session at 8:28 p.m.

Council moved to go back to the regular session at 9:30 p.m.

*It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Guy Surette to authorize the CAO to disburse a legal bill discussed in-camera.*

**MOTION CARRIED UNANIMOUSLY**

*It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Guy Surette to create a remuneration policy for staff working in the ECC.*

**MOTION CARRIED UNANIMOUSLY**

18. **Adjournment**

There being no further business, the meeting was adjourned at 9:35 p.m.



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Date Approved

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Chair

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Clerk/Recorder

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