



MEMORANDUM

TO: Council

FROM: Executive Assistant, Chantalle Newell

SUBJECT: Executive Meetings for November and December

DATE: November 21, 2023

The November Executive Meeting is scheduled for November 30, 2023, however, Council has already, in an email, agreed to cancel this meeting due to the starting of Lobster Season. The December Executive Meeting is scheduled for December 28, 2023, when the office is closed for the Christmas Holiday. If council wishes, they can make a motion to cancel the November and December Executive Meetings and just have their Regular December meeting as their last meeting for 2023, unless something urgent comes up and they require a special meeting.

Recommended motion:

Move to cancel the November and December Executive Meetings of Council.