

MEETING MINUTES

Mariners Centre Expansion Steering Committee (MCESC)

Thursday, January 19, 2023

A meeting of the Mariners Centre Expansion Steering Committee was held via Zoom Webinar at 4:00 p.m.

1. Welcome, attendance & regrets.

The meeting was called to order at 4:02 p.m. by Chair, Deputy Warden Nicole Albright at 4:02 p.m. with the following in attendance: Councillor Daniel Allen (MODY), Councillor Guy Surette (MODA), Councillor Gil Dares (TOY), Warden John Cunningham (MODY), Warden Danny Muise (MODA), Deputy Warden Trevor Cunningham (MODY), Deputy Mayor Steve Berry (TOY), CAO Alain Muise (MODA), CAO Victoria Brooks (MODY), CAO Jeff Gushue (TOY), Town Engineer DeMario Dunkley, Deputy CAO Scott Surette (MODA), Argyle Recreation Natalie d'Entremont, Director of Finance Gerry Verran (TOY), Yarmouth Recreation Frank Grant, Municipal Clerk Jenny Porter (MODY), Municipal Clerk Lindsay MacKinnon (TOY), Executive Assistant Chantalle Newell (MODA), Project Lead Marc Brophy, Mariners Centre CEO Dorgam Hideib.

Representation from Colliers Project Leaders were also present, Ceilidh Bray and Marilee Sulewski

Also present as attendees were Councillors Glenn Diggdon, Belle Hatfield, and Patti Durkee.

Regrets: Mayor Pam Mood.

2. Approval of the Agenda

By consensus, the agenda was approved with the addition of 6.4 GICs.

3. Approval of Minutes

3.1. Minutes of November 29, 2022

*It was **MOVED** by Councillor Guy Surette, **SECONDED** by Councillor Gil Dares to approve the minutes of November 29, 2022 as presented.*

Motion Carried Unanimously.

4. Business Arising

5. New Business

5.1 Financial Update

Director of Finance Gerry Verran provided the committee with an overview of the financial situation for the Mariners Centre Expansion. He advised the committee that the three municipalities have been billed for \$48,000.

It was MOVED by Deputy Mayor Steve Berry and SECONDED by Warden Danny Muise to accept the financial statements as presented.

Motion Carried Unanimously.

5.2 Provincial Letter

Deputy Warden Nicole Albright advised the committee that Dorgam received a letter and contract from the province regarding the terms of the funding. This letter was given to a lawyer to look at. The committee made a motion to have the Mariners Centre sign the contract with the province.

It was MOVED by Warden John Cunningham and SECONDED by Councillor Daniel Allen to have the Mariners Centre sign the letter from the province outlining the terms of the funding agreement.

Motion Carried Unanimously.

5.3 Federal Update

Deputy Warden Nicole Albright advised the committee that there is no contract from the Federal Government yet.

5.4 Colliers

Deputy Warden Nicole Albright spoke on the session that the committee had with Colliers regarding the development of the charter. The main take away from the session was that a project manager is needed for the project. Colliers is moving ahead with interviews with the stakeholders for this project. Dorgam reminded the committee that the key stakeholders are the three municipalities, the Mariners Centre Board of Directors, and Acadia First Nations. Colliers is also working on a preliminary draft on the governance structure.

5.5 RFP Project Lead

Deputy Warden Nicole Albright touched on this topic prior to going in-camera to get into the details.

6. In-Camera – Negotiations

The committee reached a consensus to move into In-Camera at 4:25 p.m.

Motion Carried Unanimously.

A portion of the in-camera meeting was to discuss the need for a project lead prior to hiring a project manager. The CAOs presented an RFP for the committees consideration. This requires the committee to go back to each council to ask for more money to fund this portion of the project.

Consensus was reached at 5:10 pm to move out of the In-Camera meeting.

It was MOVED by Deputy Warden Trevor Cunningham, and SECONDED by Councillor Gil Dares for the Mariners Centre Expansion Steering Committee to advise the chair in guidance with the CAO's to write a letter by email to the three respective councils asking them to have an emergency meeting before the end of the week to approve funding for the Project Lead Role for the Mariners Centre Expansion project up until March 31, 2023 and not to exceed \$32,000.

Motion Carried Unanimously.

7. Next Meeting

8. Adjournment

Consensus to adjourn the meeting at 5:15 p.m.

Motion Carried Unanimously.

**Respectfully Submitted,
Chantalle Newell, Executive Assistant/Recorder**