



## **YARMOUTH REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

**EXECUTIVE MEETING, Wednesday, November 9, 2022**

**Zoom**

**Minutes**

### **CALL TO ORDER**

The chair Councillor Nick Hilton called the meeting to order at 4:33 p.m.

Warden John Cunningham stated the land acknowledgement.

### **RECORD OF ATTENDANCE**

Shane Strong, EMC, Yarmouth REMO  
Chantalle Newell, Executive Assistant, MODA  
Jenny Porter, Municipal Clerk, MODY  
Andrew Mitton, Province of Nova Scotia  
Max Stulberger, Deputy EMC  
Victoria Brooks, CAO, MODY  
Gil Dares, Councillor, TOY  
John Cunningham, Warden, MODY  
Lindsay MacKinnon, Municipal Clerk, TOY  
Nick Hilton, Councillor, MODY  
Danny Muise, Warden, MODA  
Glenn Diggdon, Councillor, MODA  
Jeff Gushue, CAO, TOY  
Alain Muise, CAO, MODA  
Pam Mood, Mayor, TOY

**Regrets:** None.

### **1. APPROVAL OF AGENDA**

It was **MOVED** by Pam Mood, **SECONDED** by Danny Muise that the agenda be approved by moving the meeting schedule to the end of the meeting and adding Security System after the Starlink Project.

**MOTION CARRIED**

## **2. APPROVAL OF MINUTES**

It was **MOVED** by John Cunningham, **SECONDED** by Gil Dares that the minutes from June 13, 2022, be approved as presented.

**MOTION CARRIED**

## **3. OLD BUSINESS – FOLLOW-UP OF THE MINUTES OF FEBRUARY 15, 2022**

### **a. Setting Priorities**

EMC Shane Strong provided a detailed overview of some priorities identified in the 2020-2021 year and where REMO is with these priorities. He also provided a detailed overview of the new upcoming priorities for this year.

CAO Victoria Brooks asked if EMC Shane Strong could provide the municipalities with statistics for how many people are on Alertable by municipality.

## **4. NEW BUSINESS**

### **a. Training update**

EMC Shane Strong spoke about how one of the priorities this year for REMO is training for all levels. CAO Jeff Gushue asked Shane for guidance on what levels of municipal staff should be trained and which training each level should have.

### **b. Hazmat Incident**

EMC Shane Strong mentioned there was an ammonia leak in the Comeau's Hill Area and there was lack of communication regarding this situation. Shane indicated he raised the concern for lack of communication at the last Mutual Aid meeting, and advised the members that REMO should be advised of events like this so they can prepare to help.

### **c. Planning Committee Changes**

Shane indicated that the REMO planning committee is currently a meeting where all fire department members attend. He mentioned that this poses some problems surrounding a place to meet and more people could make it less productive. He advised the committee that he has made some changes to the Planning Committee to make it more efficient, and only 3 Firefighters from each unit will be invited.

### **d. Comfort Centre Update and Policy**

Shane Strong asked for feedback on the Comfort Centre policy as presented. It was decided amongst the committee that this policy should be in place sooner rather than later and were willing to make a motion to pass it at this meeting. This item will be brought up at the next meeting for discussion for any possible amendments.

It is **MOVED** by Gil Dares and **SECONDED** by Danny Muise to pass the Comfort Centres/Emergency Shelters Policy as presented.

**MOTION CARRIED**

5 in favour

1 against – John Cunningham

e. **Government Surplus Access**

EMC Shane Strong explained this item briefly.

f. **Generator Program**

EMC Shane Strong indicated that he is working closely on this project and provided an update to the committee.

g. **Letter from DNR**

CAO Brooks explained this item. MODY wrote a letter expressing concern for the lack of communication during the wildfire and received response from the Minister.

EMC Shane Strong indicated that communication is much stronger now than it was during the incident.

h. **Starlink Project**

Shane brought this item forward for approval from the committee to purchase the Starlink Equipment and a Pelican Case.

It is **MOVED** by Pam Mood and **SECONDED** by Danny Muise to purchase a Starlink equipment and a pelican case.

**MOTION CARRIED**

i. **Security Systems**

Deputy EMC, Max advised the committee that a new security system is needed. He was looking for some guidance from the committee on purchasing a new security system. The committee was in agreement that a new system should be purchased.

j. **Meetings and Video Conferencing**

Chair, Nick Hilton explained to the committee that it has been difficult to find a date that works for everyone. The committee is going to try to meet in person for the next meeting at the Argyle Municipal Building.

**5. OTHER**

**6. NEXT MEETING**

The date of the next meeting is Wednesday, February 8, 2022 at 4:30 p.m. at the Argyle Municipal Building.

**7. ADJOURNMENT**

It was MOVED by John Cunningham that the meeting be adjourned at 6:08 p.m.

**MOTION CARRIED**

**Respectfully submitted,**

**Chantalle Newell, Executive Assistant**