

MEETING MINUTES

Mariners Centre Expansion Steering Committee (MCEC)

Tuesday, November 29, 2022

A meeting for MCEC was held via Zoom at 4:00 p.m.

1. Welcome, attendance & regrets.

The meeting was called to order at 4:05 p.m. by Chair, Deputy Warden Nicole Albright with the following in attendance: Councillor Guy Surette, Warden Danny Muise, Councillor Daniel Allen, Mayor Pam Mood, Councillor Gil Dares, Deputy Mayor Steve Berry, Warden John Cunningham, Deputy Warden Trevor Cunningham, Chief Administrative Officers Victoria Brooks (MODY), Alain Muise (MODA), and Jeff Gushue (TOY), Deputy Chief Administrative Officer Scott Surette, Yarmouth Recreation Frank Grant, Director of Finance Gerry Verran, Town Engineer DeMario Dunkley, Mariners Centre CEO Dorgam Hideib, Municipal Clerk Jenny Porter, Municipal Clerk/Executive Assistant Lindsay MacKinnon, and Executive Assistant/Recorder Chantalle Newell

Regrets: None.

2. Approval of the Agenda

*It was **MOVED** by Councillor Daniel Allen and seconded by Councillor Gil Dares to approve the agenda as presented.*

Motion Carried Unanimously.

3. Approval of Minutes

3.1. Minutes of October 5, 2022

*It was **MOVED** by Councillor Guy Surette, **SECONDED** by Mayor Pam Mood to approve the minutes as presented.*

Motion Carried Unanimously.

4. Business Arising

5. New Business

5.1 Financial Update

Director of Finance Gerry Verran provided the committee with an overview of the financial situation for the Mariners Centre Expansion. He advised the committee that the three municipalities have been billed for \$48,000.

It was MOVED by Deputy Mayor Steve Berry and SECONDED by Warden Danny Muise to accept the financial statements as presented.

Motion Carried Unanimously.

5.2 Provincial Letter

Deputy Warden Nicole Albright advised the committee that Dorgam received a letter and contract from the province regarding the terms of the funding. This letter was given to a lawyer to look at. The committee made a motion to have the Mariners Centre sign the contract with the province.

It was MOVED by Warden John Cunningham and SECONDED by Councillor Daniel Allen to have the Mariners Centre sign the letter from the province outlining the terms of the funding agreement.

Motion Carried Unanimously.

5.3 Federal Update

Deputy Warden Nicole Albright advised the committee that there is no contract from the Federal Government yet.

5.4 Colliers

Deputy Warden Nicole Albright spoke on the session that the committee had with Colliers regarding the development of the charter. The main take away from the session was that a project manager is needed for the project. Colliers is moving ahead with interviews with the stakeholders for this project. Dorgam reminded the committee that the key stakeholders are the three municipalities, the Mariners Centre Board of Directors, and Acadia First Nations. Colliers is also working on a preliminary draft on the governance structure.

5.5 RFP Project Lead

Deputy Warden Nicole Albright touched on this topic prior to going in-camera to get into the details.

6. In-Camera – Negotiations

The committee reached a consensus to move into In-Camera at 4:25 p.m.

Motion Carried Unanimously.

A portion of the in-camera meeting was to discuss the need for a project lead prior to hiring a project manager. The CAOs presented an RFP for the committees

consideration. This requires the committee to go back to each council to ask for more money to fund this portion of the project.

Consensus was reached at 5:10 pm to move out of the In-Camera meeting.

It was MOVED by Deputy Warden Trevor Cunningham, and SECONDED by Councillor Gil Dares for the Mariners Centre Expansion Steering Committee to advise the chair in guidance with the CAO's to write a letter by email to the three respective councils asking them to have an emergency meeting before the end of the week to approve funding for the Project Lead Role for the Mariners Centre Expansion project up until March 31, 2023 and not to exceed \$32,000.

Motion Carried Unanimously.

7. Next Meeting

8. Adjournment

Consensus to adjourn the meeting at 5:15 p.m.

Motion Carried Unanimously.

**Respectfully Submitted,
Chantalle Newell, Executive Assistant/Recorder**