

Nakile Home for Special Care
Proposed **Bylaw** changes October 2020

Article 1

1.2 The headquarters of the corporation shall be situated at:

Nakile Home for Special Care
35 Nakile Drive
Glenwood, Nova Scotia
B0W 1W0

Article 4

4.1 (a) **Committees**

4.1 (b) The term of office shall be for three (3) years, with the possibility of being reappointed for an ensuing **term or terms**.

Article 5

5.1 The Officers of the Board shall be elected by the Members annually and shall consist of: **Chairperson, Vice-Chairperson, Secretary and Committee chairs**.

Article 6

6.1 **Chairperson:** The **Chairperson** of the Board shall:

6.2 **Vice-Chairperson:** The **Vice-Chairperson** of the Board shall:

(a) Have all the powers and perform all the duties of the **chairperson**, in the absence of the **chairperson** together with other such duties as may determined by the Board from time to time.

Article 7

7.1 The **Chairperson** of the Board, the **Chairperson** of Finance, the Administrator and the Business Manager shall have signing authority. The Administrator and **Chairperson** must sign contracts and documents. The **Chairperson**, Business Manager, Administrator and Finance **Chairperson** may sign cheques and banking documents.

Article 9

9.1 Unless otherwise specified pursuant to section 9.1 (b)

(a) Regular Board meetings shall be held, at Nakile Home for Special Care **or by virtual means such as teleconference or video conference**, on the third Wednesday of each month, except there shall be no regular meetings during the months of July and August.

9.2 The **Chairperson**, or in his or her absence, the **Vice-Chairperson** may convene any meeting. In the event that both are absent, any member present shall preside as chairperson.

9.3 Three (3) members of the Board can request the **Chairperson** to call a special meeting to deal with one (1) matter only.

- **In the absence of a regular meeting or a special meeting, the Board may, at its discretion, vote on any motion via email.**

9.4 The Secretary shall **provide** notice of the Board meetings at least seven (7) days before the meeting date.

9.12 Unless otherwise specified pursuant to section 9.1 (b), the annual meeting of the Board shall be on the third Wednesday of **June**

9.13 (g) **Chairperson's** report

11.8 Standing Committees are:

- (a) Personnel Committee
- (b) Finance Committee
- (c) Audit Committee**

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