

MUNICIPALITY OF THE DISTRICT OF ARGYLE

Special Council Meeting

Tuesday, August 3, 2021

Zoom 9:00 a.m.

Present: Warden Danny Muise, Deputy Warden Nicole Albright; Councillors Glenn Diggon, Guy Surette, Gordon Boudreau, Ted Saulnier, and Kathy Bourque, Chief Administrative Officer Alain Muise, and Municipal Clerk/Recorder Eilidh Canning.

Regrets: Councillors Richard Donaldson and Calvin d'Entremont.

The meeting was called to order at 9:04 a.m. by Warden Danny Muise.

Agenda:

CAO Alain Muise asked for Bylaw Enforcement to be added as an agenda item under 'For Decision'.

On a motion by Nicole Albright and seconded by Ted Saulnier the agenda is approved as circulated.

Motion Carried (7 in favour, 0 against)

Conflict of Interest Declaration

Warden Danny Muise asked for any declarations of conflict of interest from the floor.

None declared.

Adoption of Minutes

Regular Council Meeting Minutes – July 15, 2021

It is moved by Guy Surette and seconded by Nicole Albright that the July 15, 2021, minutes of the Regular Council Meeting be approved as circulated.

Motion Carried (7 in favour, 0 against)

Business Arising from the Minutes

None.

For Decision

Article P8 – Holidays Policy

It is moved by Guy Surette and seconded by Glenn Diggon to approve the Holidays policy, as presented.

Motion Carried (7 in favour, 0 against)

Article C41 – Complaints Management Policy

It is moved by Glenn Diggon and seconded by Nicole Albright to approve the Complaints Management policy, as presented.

Motion Carried (7 in favour, 0 against)

Municipal Organizational Chart – two new positions

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CAO Muise reviewed the Municipal Organization Chart, as attached to the agenda. After some review and discussion of the Property Services and Protective Services departments, Council moved forward with a motion to approve the two new positions.

It is moved by Kathy Bourque and seconded by Glenn Diggdon that Council approve the organizational chart, as presented. This includes going to market for the two positions of Public Works Manager and Fire Inspector / Bylaw Enforcement.

Motion Carried (7 in favour, 0 against)

Attachment 080301

Brush concerns along provincially owned roads within Municipality - letter to TIR request

It is moved by Guy Surette and seconded by Kathy Bourque that Council have staff write a letter of concern to TIR regarding the safety concerns of brush along provincially owned roads within the Municipality of Argyle, as well as the safety concerns of missing and damaged signage.

Motion Carried (7 in favour, 0 against)

Bylaw Enforcement

CAO Muise explained to Council the need to have Bylaw Enforcement covered due to the internal staff changes made due to our restructuring effort within the Public Works Department. Due to this, a member of staff who is familiar with enforcement needs to ensure complaints are handled until we have the Fire Inspector / Bylaw Enforcement position filled. CAO Muise proposed he be designated as the temporary Bylaw Enforcement Officer until the position is filled.

It is moved by Guy Surette and seconded by Nicole Albright that Council designate CAO Muise as the Bylaw Enforcement Officer, temporarily, until the Fire Inspector / Bylaw Enforcement position is filled.

Motion Carried (7 in favour, 0 against)

Correspondence and For Information

Property Valuation Services Corp. – Delivery of 2020-2021 Annual Report

No action, for information

Financial Requests

District Community Grant Request of \$500 – SAR New Horizons

It is moved by Nicole Albright and seconded by Kathy Bourque that Council approve the District Community Grant request of \$500 for SAR New Horizons.

Motion Carried (7 in favour, 0 against)

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Agenda Topics for Next Meeting/Notice of Motion

CAO Muise advised Council that he will have an update on Strategic Planning at one of our September meetings, along with a priority update.

Councillor Diggdon asked CAO Muise if staff can review a 4-day work week, and place on a September agenda for discussion. He advised that the Town of Digby is piloting a 4-day work week currently. He also advised that the Town of Yarmouth has instructed their staff to start their research on policy creation, with the intent on also piloting a 4-day work week with their staff. CAO Muise advised he will direct staff to review this, and will have as an agenda for the Committee of the Whole meeting in September.

Question Period

None.

In Camera

None.

There being no further business, it is moved by Glenn Diggdon and seconded by Nicole Albright to adjourn the Special Council Meeting at 10:00 a.m.

Recorder

Eilidh Canning

Date Approved: _____

Chairman/Warden _____

Alain Muise, Chief Administrative Officer _____