

## **Staff Report April 13, 2021**

### **CAO and Municipal Clerk– Alain Muise & Lori Murphy**

#### **Municipal Administration Building \*Council Priority (multiyear)**

The building is advancing mostly on schedule and within budget parameters. We are ordering FF&E (furniture, fixtures and equipment) required in excess of what we will be bringing from here. Painting is well underway as well as flooring. For a more detailed assessment please see the Public Works report. While the building will be ready for May, our move date is not yet set firmly. Eilidh will take ownership of the coordination of the move, along with a team of staff,

Louis Boudreau and his team have completed the interior work on the storage outbuilding, and Garian will complete their portion, including roof, window and door replacement.

#### **Affordable and Alternative Housing \*Council Priority (multiyear)**

Staff shall be providing a recommendation to Council on the sole submission at a future meeting.

#### **Strategic priorities sessions**

The strategic priorities session took place on March 25 and 26<sup>th</sup>, facilitated by Kathy Jourdain. All of staff and council were invited and most attended. It was a very productive 2 half days, and the work to compile the results is ongoing. Kathy and I met on the 8<sup>th</sup> of April to further refine the work. A big thank you to staff and council for your thoughtful and engaged contributions.

#### **COVID**

Nothing significant to report. I have been involved in ongoing conversations on safe restart funding from the Federal Government, as part of my role as board member for NSF. The Federal Government has announced a doubling of Gas Tax funds for 2021-22 which is presumed to be in some way related to economic stimulus post Covid.

#### **Fishing dispute**

Nothing significant to update, outside of press reports shared with Council previously on moderate livelihood. Iris Communications continues to be engaged by a group of municipalities in the Tri-County area.

#### **Rural Internet – WREN \*Council Priority (multiyear)**

The agreement is executed as per Council's approval, nothing else to report.

## **Mariners Center expansion, strategic planning and bridge to services\***Council Priority 2019-20

There are multiple and ongoing meetings related to this project. The project manager for the project will have to be re-selected, as Marc Brophy is no longer available for that task. Brophy wanted to be clear that a project contemplated at the magnitude of East Hants will be north of 30 million dollars. We do not have a project without Federal and Provincial funding.

The ongoing work includes: Establish individual budgets for the project, percentage allocations and potential ceiling on project size. The CAO's are meeting Tuesday to continue this work, and I will be preparing a document that compares contributions based on several assumptions. The Mariner's Center has accepted the task to restore operations of the former YMCA location. While aquatics service is at the front of people's minds, it would also include the restoration of membership, rental of facilities and other services previously offered. The actual service delivery is yet to be determined. The \$75,000 commitment made by MODA shall shift to the Mariners Center to fund the service restoration. The community will have to assist through membership and other means to aid us in delivering this service. We still have work to do on fundraising coordination. A project of this size would typically seek to attract 10% of the project cost, so 3-4 million in fundraising would be sought, if not more.

Funding is not eminent for this project, so we have time to continue our detailed planning, but that can change quickly. There is a lot of energy invested in these projects currently.

## **Yarmouth International Airport Corporation** \*Council Priority 2019-20

Celtic Air prepared a brief report outlining their work accomplished thus far. We met on April 7<sup>th</sup> as a board. The budget approval was deferred until next meeting in early May, but we are confident that there will be a reduction in municipal funding for this year.

David Morgan and his team are planning to meet with us onside, at a date and time to be determined, but likely in April.

The Chamber of Commerce, through Jim Smith, is actively asking questions to the airport and to potential users on a smaller scale cargo. No update to report on their work.

## **Other projects**

Eel Brook Volunteer Fire Department – There will be a meeting with EBVFD on April 14<sup>th</sup> to discuss their project. It is unlikely that there will be additional funding for this from Federal or Provincial sources. It is a very uncertain time to go to market, but the longer you wait the more probable the price will increase. The pricing will likely reflect uncertainty. Adding complexity to this decision is the new truck on order. The truck will not fit the existing dilapidated building and therefore an alternative plan is actively in the works for another storage location in case the project cannot be completed in time.

Heat Pellets – The presentation was received by Council. Staff will further examine the merits of this pilot project and bring this information to Council at a future meeting.

Ongoing work at the airport for the potential of a biofuel project benefitting Mariners Center and Airport.

SOT registration and changes to bylaws are outstanding, and with Cox and Palmer.

We welcomed Eilidh Canning as our Municipal Clerk returning from maternity leave, and unfortunately Lori Murphy will be ending her term. A big thank you to Lori for supporting me and many others in her term position, and a welcome back to Eilidh (Ruby).

Water/Drought planning is ongoing, with a report to Council as soon as all the information is captured. The best solution for drought issues is one that focuses on the resident, and we will build options for Council to consider to do our part.

### **Finance Department- Marsha d'Eon**

The Finance Department is busy working on the 2021-22 draft budget. The department is also working on year end/auditing preparations and HST Remittance. (HST Offset was submitted on March 22, 2021).

The 2021 Tax Sale that was originally set for February 11<sup>th</sup> but postponed due to COVID is taking place on Tuesday, April 13, 2021, 10am at the Wedgeport Fire Hall. 24 properties will be brought to sale.

2021 Property Tax Exemptions forms have been mailed out and applications are coming in. The deadline is April 30, 2021.

Address changes, appeal adjustments and other preparations are being worked on for this year's tax billing.

All services, including monthly reconciliations, accounts payable, and monthly financial reporting to staff and Council continues and is on schedule.

### **Public Works, Facilities and Development (Hans, Louis, Alix, John, Tara)** **West Pubnico Sewer Treatment Plant (WPSTP)** **Plant Operations**

The plant is operating at high efficiency and in compliance with NSDoE guidelines and the annual report has been submitted. Our LEL detectors have arrived at the plant but are waiting for the Covid Maritime bubble to open so the installers can come install and calibrate. All 12 lift stations are operating without any major breakdowns and we will be

looking into changes to be made at lift station #5 to remediate potential issues during rain events.

This month we came across two new applications to connect to our sewer system. Both requests have some technical challenges, and we are working on finding solutions. Both applications would need council's approval and we informed the residents to send letters to their councilor for consideration. More information will follow soon.

### **Capital Project Initiatives**

We are working actively with Trident Processes to get the MD Press dewatering machine details sorted out in order to make it fit within our existing Sewer Plant. The machine is on its way and may have arrived at the sewer plant already. We are currently sourcing a suitable local contractor to help us with the installation and integration to our sewer plant operation. We are anticipating full operation by end of the month depending on contractor and additional parts availability. More details will follow soon.

The West Pubnico Distillery connection is near completion, and we are awaiting the approval from the engineer in order to issue the acceptance on this connection.

### **Tusket Sewer Treatment Plant Plant Operations**

Plant is operating within all NSDoE guidelines and without any breakdowns. We received the report from CBCL as to why our system had issues during last year's low flows with high solids, BOD's and very low PH levels. Our system was designed with a certain amount of flows to maintain a healthy balance of bacteria and with these recent droughts (three summers) levels are not keeping up. We will be needing one of three additions to our system. A computer that can change the pumps on and off cycles during less flows, an Aeration system or a chemical addition of Caustic or Soda Ash to increase our PH levels. If we don't address this situation our plant could become Anaerobic instead of Aerobic, which could create larger problems in the future. Our lift station is operating without any issues and all 112 septic systems are working without any issues. Maintenance to begin in the coming weeks.

We did not receive any new connection request.

### **East Pubnico Water Utility System Operations**

Staff continues to monitor and repair as needed and meter reading are done on a regular basis. Water has been running at full capacity since the pump repair at civic #432 Willet Road.

### **Capital Project Initiatives**

The tender to hire a contractor closed On February 3<sup>rd</sup>, 2021 and we received higher than expected quotes and are working through post tender adjustments in order to achieve an outcome that is within budget allowances. Unfortunately, this process delayed the project a bit further and we are still waiting for revised drawings due to additional changes on the

system components. Depending on the weather and post tender negotiations we hope to perform the installation work as soon as possible.

Cleaning the white-water tank on the inside to finish the structural assessment is on our list as well and we hope to complete this work within this month as well.

### **Wedgeport Sewer Improvement Program**

#### **System Operations**

All 42 systems are in full operation with no major issues. Some of the BIO PRO systems needed minor adjustments since these are smaller versions of treatment plants but all are working without any issues to report.

#### **Capital Project Initiatives**

We submitted 42 new locations to the consultant with the goal to get the conceptual design going and start the field investigation within the coming weeks. So far we did not receive any further signed agreements and focus on the 42 residents for now. We are still able to finish this project by November 2021.

### **Municipal Administration Building**

We are actively engaged in the project and are supporting all involved parties with material selection, site clarifications, financial project claims and other upcoming questions. Garian Construction is the lead contractor, and they are managing the project well to stay on schedule to move into the new building by June 2021 or a bit earlier.

The last pieces on the outside of the building will be fully completed as soon as weather allows for paving the top layer and the contractor is focusing entirely on the inside of the building right now. They are working on finishing the ceiling tile installation and are making progress on the floor tiles as well. The kitchen and finishing carpentry work is near completion. The mechanical and electrical is still on going and finishing touches will be applied until the end of the project. The solar panels were installed and are fully operational. We are working with the consultants and installers on the Net-metering application for NSPI with the goal to sell off our surplus energy during sunny days. This potential surplus may generate a bit of extra revenue for us.

Final touch ups on the landscaping and parking areas will be performed in the Spring. All is on schedule for us to move into the building by end of May or early June.

### **Tusket New Road Development**

The new road in Tusket is substantially completed and the final touch will be done in the spring 2021. It is now known as Rue JE Hatfield Court. NS Power is working on the installation of the power lines and things are starting to come together.

The stormwater pond was successfully installed and proved to be working well. Further planting improvements will be performed by our own staff next year.

### **Policy and By-Law Working Group**

We are further developing our SOT schedule with the support of a legal team and hope to have provincial concerns addressed and our By-Laws registered for the use of Summary Offence Tickets. This process will most likely require a series of By-Law changes and we will present the affected By-Laws in the coming months. This could help us with the enforcement of several by-laws and increase our options on how to respond to certain situations in a more effective way.

The municipal clerk is working on several staff policies regarding code of conduct, progressive discipline and other guiding rules to better guide and protect staff and the organization in case of any questions or concerns.

### **Planning Department / GIS Work**

Alix is actively working on the following projects and initiatives:

- Ongoing civic address maintenance and other regular tasks
- Created maps of two future improvements to Glenwood Provincial Park
- Created a layer representing lobster fishing areas for our work on the ADA
- Created a mail merge Excel file for Kim and the civic sign program
- Worked on Marine Plant Experimental Lease Application for ADA.
- ADA Meetings on March 5, 11, 12, 15, 16, and 19.

The new Land Use By-Law was adopted by council in July of 2020 and went into effect (effective date) November 2020. MODA has engage WSP to handle all our planning issues on a contract basis for the immediate future. The adoption of the new LUB is the trigger for mapping updates and renaming of existing development zones, which is being handled by Alix.

### **Animal Control**

SPCA is handling all of our domestic animal complaints and they had a few calls without major issues. With the loss of the Yarmouth Dispatch center, we also lost the service for dog control issues. The SPCA can be directly reached under 902-307-0475 in case of any dog issues. No other animal complaints were filed.

### **Garbage Handling**

We successfully renewed our Solid Waste Collection contract and operation continues without major changes. We are working with Waste check on a few garbage complaints and optimized the Fall and Spring clean-up routes with the Pick-up contractor. After recent discussion with the current contractor, we started to receive all rejection notifications and are keeping track of residents that are not properly disposing their waste. Waste Check and the Collection contractor have increased their activities in checking green bins for plastics due to severe issues at the composting facility. This will avoid cost increases due to fines.

All other collection activities are running as per schedule and weather permitted delays are being handled on time and we have a great communication style with the contractor to handle individual requests in a timely manner.

### **Sub-Division Activity**

To date in 2021, we only have 5 subdivision file on the go. This includes Instruments of Subdivision, Plan of Subdivision and I Repeal of Subdivision, a rarity in the subdivision world.

### **Building Inspection Report**

To date in the 2021 building season, staff have issued 30 Building Permits with 12 permits pending. Staff has also issued 37 development permits. Note: a Demolition Permit is tallied under the Building Permit numbers and the adoption of the new LUB require all development within the municipality to start with a Development Permit. We have provided background information for several possible rezoning inquires. 2 letters for Zoning Confirmations have also been issued.

### **Fire Inspections (Tara)**

Fire Safety Inspections are now taking place. I am working with the building/business owners to assess and mitigate potential fires and life-safety hazards in their buildings. Once the inspection is complete, they are provided with a written report of any corrections that are necessary and given thirty days to remedy any noted deficiencies at which time a reinspection is required. The reaction from the building/business owners has been positive.

### **Unsightly or Dangerous**

The legal actions regarding the Noise Complaint are still ongoing and referred by the judge till mid-April now. The accused resident approached us with a settlement offer and we made minor adjustments to the charges with the goal to settle this dispute in the best interest of the neighborhood.

We are also working on a series of new garbage related complaints and are still trying to resolve ongoing issues. We keep getting new complaints and are assessing the situation over the next few days and are waiting to hear back from a few residents. We are focusing on the severe situations first and then handling the remaining situations on a case by case basis.

We are also trying to identify areas of training and PPE that would be needed to improve our operations and procedures to make it safer for staff and residents.

### **Maintenance**

Staff is now working hard at the storage building trying to get it finished with the anticipation of spring being just around the corner. We have insulated the concrete walls and made some additional framing supports so paper files can be stored in the basement. The upstairs has been completely gutted and will house mostly recreation department supplies once ready. Equipment maintenance has been completed in preparation for

spring season with more properties to be maintained. All projects are moving forward and maintenance is being done at a high level of excellence.

### **Industrial Park**

We continue to receive requests from interested buyers for the remaining lots. It appears that the medicinal processing plant will proceed and we are available to support the owner with the sewer connection requirements. The Tusket Falls Brewery is reviewing their chances on re-zoning their lot and are looking into a possible food serving use. We still have 2 lots available for sale.

### **Staff**

Tara is finishing her classroom training and was accepted by the Fire Marshall as Fire Inspector in Training to gain her field experience and finish her Level 1 inspector certificate within the coming months. We are happy to report that she passed all of her exams and is already actively inspecting local businesses regarding their fire safety.

We are very happy to announce that our new Deputy Building Official, Rene Jeddry, has started his position and is settling into his new role. He will be training under John Sullivan and will attend a series of classroom training to obtain his license over the next year or two.

### **Joint Occupational Health and Safety Committee**

The Municipality Joint Occupational Health and Safety Committee had paused shortly with the outbreak of the pandemic but resumed very quickly after and released a series of work safe procedures and guidelines to ensure the safety of all staff. We are meeting on a monthly basis and renewed our program as required on an annual basis. We are looking into specific training for all JOHSC members to better prepare them for this role.

Staff is moving along good with the establishment of certain work safe procedures that are needed for a variety of special tasks and that are not covered by national standards. We are also making immediate changes and improvements to tasks that create a high risk or have resulted in injuries.

Any safety related issues should be reported immediately to your supervisor or committee member!

### **Miscellaneous**

1. Staff is working on the improvement of the Comeau's Hill Rd Wharf. The window of opportunity has closed on this project until spring 2021. The pavement plant is shut down and weight restrictions will come into effect until late May. I was in contact with Aberdeen Paving Ltd and they have assured us the quoted price will stand for next spring.
2. We are also looking into the opportunity to introduce alternative heating systems to the community with the goal to offer more affordable heating options in a more



economic viable and environmentally friendly way. We are working with Torchlight Bioresources to explore the option of pellet heating and how it could create a positive change to the region and open potential doors for the local forestry sector. We are in the Chicken and Egg situation and are trying to review ways to foster biomass heating solutions.

3. The Director of Public Works and Development is sitting on a variety of committees for the Canadian Society of Landscape Architects (CSLA) and is current president for the Atlantic Provinces Association of Landscape Architects (APALA). He is representing Argyle on a Climate Change Adaptation panel, which meets monthly to discuss municipal initiatives across Canada regarding climate change and developing an educational video about the work of a Landscape Architect in Atlantic Canada.
4. Staff is also working on refining our Asset Management Plan and is getting help from a consultant in order to apply for FCM funding, which would help with this project.
5. In the past few weeks we have seen more and more interdisciplinary work flows and departments are collaborating on several projects (Glenwood Park, Trails, EP Bike Park, etc.) with the goal to provide better services and opportunities for our residents.

### **Community Development Officer Report-Charlene LeBlanc**

- Assisted a couple interested in a vacant church in MODA
- Did some testing in Pubnico harbour for both oysters and sugar kelp
- Purchased a small drone that can be used with less geographical restrictions
- Purchased a sonar to be able to complete ADA site selections
- Met with Tidal Organics and Acadian Seaplants re: kelp farming ADA
- Attended numerous meetings related to the ADA (Aquaculture Development Area)
- Attended the strategic planning days
- Working with industry and Merinov
- Applied for funding from healthy community initiatives
- Attended the YASTA meeting
- Signed a DNA with Spiri Robotics re: services for ADA
- Had a meeting with CBRM re: ADA process
- Had an interview with Vanguard
- Filmed by CBC re: church to giveaway

## **Court House & Archives – HDO & Archivist Report – Judy Frotten**

**Staffing changes** – We are pleased to announce that Philip (Phil) Cassidy was hired on March 15, 2021 in the new full-time position of Municipal Research Assistant. Kaitlin Wood will continue as Municipal Archivist until May 14th. We will hire a Contract Archivist later in the year to take care of archival duties/backlog. Judy & Kaitlin provided orientation for Phil, and Kaitlin is providing extensive research training.

**Funding for Summer Students** – We have submitted applications for 3 summer student positions. We have heard from the first one, Province of Nova Scotia’s SKILL program, which has provided us with one 14-week position (which is what we asked for). We are still waiting to hear from Young Canada Works for a position in both funding streams: Canadian Council of Museums and Council of Nova Scotia Archives.

**PADP Project** – The specially funded PADP project “Municipality of Argyle 2000-2010 records processing project” is nearly complete. Peter’s work term has officially ended but he is taking care of final wrap-up. Kaitlin will then complete her final reporting to the Provincial Archives, which includes uploading the project description to the provincial database, MemoryNS.

**Professional Development** – Judy completed a day-long workshop on Heritage Interpretation with facilitator Hal Theriault in Barrington on March 4th. Judy and Phil also took part in the team building session on Worldview Intelligence by Kathy Jourdain on March 24th.

**Young Canada Works (Peer Review)** – Kaitlin participated in YCW – Canadian Council of Archives’ Peer Review program once again this year – and assisted with evaluating Internship applications (from other parts of the country).

**MODA Strategic Plan** – Kaitlin, Phil and Judy participated in (all or part) of the 2-day Strategic Planning sessions with MODA staff and Council, facilitated by Kathy Jourdain on March 25th and 26th. Staff truly appreciate being included and thank Council for the invitation to join in the process. We are excited to see the final Plan!

**Budget** – Judy submitted the Court House draft Budget 2021-2022 and our department’s priorities/objectives for the new fiscal year.

**JOHSC** – Judy attended JOHSC meeting on March 9th and next one is scheduled for April 14th.

**MODA Core Group** – Judy participated in Core Group on March 2nd. The Committee resumed after being unable to meet for many months due to Covid-19, and now has re-formed with new members. Our next meeting will be held April 13th.

**Wellness Committee** – Kaitlin attended the meeting on April 6th.

**Association of Nova Scotia Museums (ANSM)** – Judy will participate in ANSM’s virtual “Deep Dive” on “Tutorial on the ftp website” on April 8th. This is the last session offered before the Museum Evaluation document upload, due early May. ANSM also held a virtual “Join us at the Wishing Well” Zoom session on March 22nd and will have another on April 19th, where the museum community across NS meets to discuss various issues, including virtual programming plus updates and news.

**AMHGS / Strategic Plan** – Judy and Kaitlin continued to support and assist the Historical Society (AMHGS) with the development of their new Strategic Plan – the committee typically met a couple of times per month since last fall. The new plan was adopted by the Historical Society at a special board meeting on March 31st. The next “regular” Board meeting is scheduled for April 19th.

**MEP (Museum Evaluation)** – Working on the documentation upload portion of the provincial museum evaluation will take up most of Judy’s time during April. The AMHGS strategic plan was a key element for the evaluations. Another crucial element will be the MOU between MODA and AMHGS that needs to be signed before the early May deadline.

**The Argus** – The Spring 2021 Argus has been sent to Keith Doucet for Editorial Design on Apr 1st, and then it will go to the printer, with anticipated delivery to members before the end of April.

**Accessibility** – Judy met with Kim Rowley on Apr 1st to discuss Accessibility issues for the Court House museum and Archives buildings, to form part of Kim’s information gathering report. AMHGS is also looking at Accessibility issues as part of their own strategic plan, which also affects both the Archives and Court House.

**St. Stephen’s Church walkthrough** – Judy and Kaitlin joined CAO Alain Muise and Warden Danny Muise on a walkthrough of the church building on March 23rd, as the owners of the church try to decide the fate of the registered heritage building. The process to de-register it provincially is a very long one and needs to be complete before anything can be done with the building.

### **Director of Programming and Active Living -Ginette d’Entremont** **Glenwood Park Project**

A subcommittee from the ARC committee met at the park to discuss the potential areas for the projects we are planning. Everyone agreed with the work to date. We met with Deanna Nauss from DNR to discuss the first two projects (Beach volleyball and floating dock). We will be meeting other members of DNR in the next few weeks to explain our projects in detail.

### **East Pubnico Bike Park**

We surveyed members of the East Pubnico community to see what the interest was in having a community garden and bike course for younger kids. We received 43 responses with 27 saying they would benefit from a community garden and 32 saying the bike

course for younger kids was a wonderful idea. I will now start the process of applying for funding for these projects.

### **Seniors**

The senior take-out lunch went well, giving away 96 meals to seniors in the municipality. We have purchased activity kits for the seniors and will be advertising them towards the end of this month. We have 2 different kits; one is for gardening and the other is all about the birds. Seniors will have to phone in to request a kit.

### **Meetings (Through Zoom)**

March 10 – SAC Drumlin  
March 11 – 55+ Games meeting  
March 17 – Accessibility doctorate presentation  
March 18 – Accessibility meeting (MODA)  
March 19 – MPAL work plan meeting  
March 23 – CEC Belleville  
March 30 - YSMRA meeting  
April 6 – Workplace wellness meeting  
April 7 – Accessibility meeting (MODA)  
April 7 – Soccer NS meeting

### **Funding opportunities**

We have received funding for summer employment from Young Canada Works in the amount of \$16,837.06. We are still waiting to hear from Canada Summer Jobs.

### **Summer employment**

We will be hiring summer students for day camp, teen programs and all other events and activities planned for the summer months. The deadline to apply will be Friday April 16<sup>th</sup>.

### **Wellness Committee**

The committee met and we will be offering a meditation session, staff pickleball and a staff BBQ/potluck during the month of April.

### **Volunteer Celebrations**

I am working on the volunteer bios and putting together the information for the social media posts. We will be showcasing our Municipal Volunteers during the week of April 26-30<sup>th</sup>. Each volunteer will receive a framed certificate of appreciation as well as a small gift.

### **Argyle Minor Soccer Club**

The Argyle Minor Soccer Club will be able to offer soccer this summer. Soccer NS Covid-19 protocols will have to be followed. At this time, we will be allowed to have up to 75 participants on the field at once. This includes the players, coaches, and referees. Spectators, up to 150, will be allowed to watch the games and will be encouraged to social distance from those not within their social circles. Back-to-back games will have

to be spaced out 15-30 minutes apart so that we can allow the first groups to leave before the others arrive. We should be able to begin playing in early June.

## **Director of Recreation Services**

### **March Break**

We organized several events for March Break week which included the following:

- Drop in Free-Play activities in Wedgeport and Pubnico Schools which was well attended with 50 participants plus parents.
- Volleyball at Par-en-Bas School, we had 10 participants in total.
- Sledge hockey was not well attended.
- Free Skate at Mariner Center we had over 35 participants.

### **Nakile Trail**

I met with Gail Kaiser and she advised that the Nakile Trail will be put on pause for this year as there are some concerns that need to be addressed. This will be revisited next year.

### **Glenwood Park Improvement Project**

We met with the Committee to look at potential locations on site for our proposed projects (see below)

1. Beach Volleyball Court
2. Enlarging the swimming area to make it more accessible
3. Boat launch for non- motorized boats
4. Natural Playground for youths

We continue to work with Dept. of Natural Resources to get approval for the yet to be approved projects. The beach volleyball court has already been approved and we have received quotes for the excavation, sand and equipment. I will be submitting a grant application through Community Recreation Capital Grant which could cover up to 33% to a maximum of \$5000 for this project. We need to meet again with Dept of Natural Resources before we can move forward with these projects.

### **Pickleball**

We continue to have drop in pickleball in West Pubnico and in Plymouth school. I met with Dorgam Hideib from the Mariner Center to see if we could set up Pickleball at Mariner Center for the summer months. Mr. Hedeib is interested in getting pickleball started as they are planning to have pickleball at Mariner Center for the 55 Senior Games coming this fall.

### **Parent & Toddler**

We are planning to organize a Parent and Toddler event at École Belleville starting April 20/21. If we can find approved CSAP staff to supervise, we may be able to commence a week earlier.

### **Argyle Minor Baseball**

We are hoping to offer a baseball program this year. I met with the President and Vice President to discuss goals and expectations for this year. We are planning a regular meeting and an AGM in the next few weeks.

### **Other Meetings Attended**

- March 23 - Meeting with Anna Haanstra; Communities, Culture and Heritage – Communities, Sport and Recreation Division
- March 24 - Team Building Session - Professional Development
- March 25- Strategic Planning
- March 26 - Strategic Planning
- March 30 – YSMRA Meeting
- April 1 – Meeting with Alain (Budget & Day camp)
- April 6 – Meeting Dorgam Hideib (Pickleball - Mariner Center)
- April 7 – Deanna Nauss; Dept of Natural Resources (Glenwood Park)

### **Senior Safety Coordinator-Peggy Boudreau**

No report submitted due to illness.