



**Municipality of Argyle
Accessibility Advisory Committee
May 28, 2020
10:00am Via Zoom**

Present: Kim Rowley, Alain Muise, Lori Murphy, Natalie d'Entremont, Earl Muise, Tim Doucette, Glenn Diggdon, Julie Mann

Absent: Amanda Doucette

Meeting was called to order by Kim Rowley at 10:01am

1. Introductions

All members of the committee introduced themselves and spoke briefly about their background

2. Election of the chair & co- chair

Alain Muise gave a brief description of the role of the Chair and vice-chair. Earl Muise volunteered to be chair of the committee and Glenn Diggdon volunteered to be vice-chair. All members agreed with these nominations.

3. Discussion of the accessibility act

Kim Rowley reviewed points of the Accessibility Act. The goal of this committee is to create an accessibility plan by April 2021. Once developed, the plan must be updated every 3 years. Discussion about the role of this committee. As members of the accessibility advisory committee we will make recommendations to Council on identifying, preventing and elimination barriers to municipal programs, services and infrastructure.

4. Review of terms of reference

The Terms of Reference was reviewed. Kim will send an information package to members highlighting key information for everyone to review before the next meeting.

5. Other

- Discussion about next steps. Policy will be created as well as a framework for the work of this committee. Audit will be conducted of buildings and highly used places.

- Kim will send contact information for all members
- Natalie spoke about the process of ensuring the new municipal building was accessible. Consultants were provided with the building plans so they could provide comments. We will provide this group with the report regarding the review.

Next meeting: All agreed June 25th 10am Via Zoom

Adjournment 10:32am



Municipality of Argyle
Accessibility Advisory Committee
June 25th, 2020
10:00 am Via Zoom

Present: Kim Rowley, Alain Muise, Natalie d'Entremont, Earl Muise, Tim Doucette, Glenn Diggdon, Julie Mann, Amanda Doucette

Regrets: Lori Murphy

Meeting was called to order by Earl Muise at 10:04 am

1. Discussion of the Accessibility Act & other pertinent literature

Earl asked each member to **discuss** (give) their opinions of the act & where we should go next. We all agreed that it will be a big project & to break it down section by section. There are many components, to the term "disability" & as suggested we start with the physical barriers. Our hope would be once we start, it will grow and help change other barriers. Once we start to develop a plan, we will also have public engagement to hear from our residents.

2. Inventory of properties within the Municipality of Argyle

We will revisit this at the next meeting. Look at top priority & break it down.

3. Summer meetings – In person meetings in Fall

Earl would like to have no meetings in the summer & continue in person in September.

All committee members agreed with no summer meetings. With the in-person meetings, we will wait to see what happens with the COVID-19 Pandemic. We shall remain in contact throughout the summer to be ready for our meeting come September.

We must have our plan in place to present to council by April 2021.

4. Other

Kim will revise the inventory of MODY assets & send back out to committee members.

Next meeting: All agreed September 17th 10:00 am Via Zoom unless able to in person
Adjournment 10:48 am



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Accessibility Advisory Committee
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10:00 am Via Zoom

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Municipality of Argyle
Accessibility Advisory Committee
October 22nd, 2020
10:00 am -Tusket Council Chambers, via zoom

Present: Kim Rowley, Alain Muise, Natalie d'Entremont, Earl Muise, Julie Mann, Lori Murphy

Regrets: Glenn Diggdon

Meeting was called to order by Earl Muise at 10:02 am

1. Minutes were accepted from June 25, 2020.

2. Discussion in regard to reaching out to the Mun. of Yarmouth committee as we have lost committee members. Our council has preferred to keep within our Municipality. The committee also agreed to stay within our Municipality.

- We had an application dropped off this morning & also had a couple more people interested. Earl mentioned reaching out to a few more people. The applications will go to council for approval. The next meeting is November 10th.

3. Inventory of properties within MODA

Natalie spoke in regard to the recreation facilities. The schools will not be included because they are provincially run and have their own regulations to go by. A lot of the schools have accessibility already in place. Wedgeport & Pubnico, have a mixture of ownership & responsibility.

The list of all the properties was discussed & chose top priorities. Kim will work on re-creating the list. We will develop criteria for the properties to be measured.

Nat spoke of the Parc de Jeunes. She is working with a Dalhousie Student on the accessibility. They went around the location via Facetime & the student will create a report on the updates needed & any grants they are able to apply for.

4. Discussion of COVID visits

Bring back to next meeting.

5. Consultation with public

Bring back to next meeting.

6. Other

For next meeting:

- List of properties of what we own. Criteria 1-5 for each property.
 - Community use
 - Financially feasible, etc.Staff to work the list & present at the next meeting.

- Draft the measurements & send to committee for approval before actual meeting

Motion to adjourn at 11:05 am by Earl Muise

Next meeting: November 19th 9:00 am, Tusket Council Chambers & via zoom



Municipality of Argyle Accessibility Advisory Committee

Agenda – Thursday, November 19th at 9:00 a.m.

In-person meeting-Tusket

Present: Alain Muise, Natalie d'Entremont, Earl Muise, Julie Mann, Lori Murphy, Yvette LeBlanc, Mona Doucette

Regrets: Glenn Diggdon, Kim Rowley

Meeting was called to order by Earl Muise at 9:09 am

- 1. Minutes were accepted from October 22, 2020.**
- 2. Introductions we made.** New members Mona and Yvette were introduced, and everyone introduced themselves. Earl wanted to let everyone know that he has just been made chair of Community Links program. Natalie announced that she is taking a new position and will no longer be able to sit on this committee.
- 3. Inventory of properties within MODA (New spreadsheet)**
 - Intent of the spreadsheet now is to rank each area and score them based on the criteria that is outlined. Natalie explained how we came to the numbers attached to the criteria. The top criteria, frequency of use, is given the highest percent and so on.
 - Earl asked if this was to be completed as a committee, individual or by community members.
 - Alain explained that this should be a group committee activity with help from staff. Information is dual, one part is to collect data and other part is in terms of use. End of life could come from public works department.
 - Alain also explained the formulas on the spreadsheet. It pro rates the scores across the spreadsheet and gives them a score
 - Earl believes this is the cornerstone of the committees' work.
 - Staff need to take pictures of areas. Useful life is best to be completed by PW. The rest can be done by the group.

- Recreation can help figure out frequency of use. Most will be collaborative work in completing the spreadsheet.
 - Will review data and photos at next meeting and start filling in spreadsheet so committee can effectively answer the questions on ranking.
 - We will need community data on use of properties.
 - Argyle recreation commission might be able to help us fill out spreadsheet. Natalie will bring this request to the next meeting of the commission.
 - We may need to look at the percent that is assigned to each criteria. Change the frequency of use to 30% and reduce all the others by 1%
 - All agree that the list is comprehensive.
 - Amirault's Hill multi-purpose court should be added to the list
4. Discussion on how to visit properties during Covid-19
- Defer
5. Consultation with public
- Earl explained that COVID has put a halt to in-person public consultation. Have to resort to virtual meetings.
 - Staff can create a questionnaire for the public to provide their input. Can use Municipal website and FB site to help promote it.
 - Julie has experience with Survey Monkey. We could offer an incentive draw for people to complete survey
 - Could include survey link in Municipal Newsletter
6. Date of future meeting Dec 17 at 9am.
7. Adjourn 10:02am



Municipality of Argyle Accessibility Advisory Committee

Agenda – Thursday, January 21st at 9:00 a.m.

In-person meeting-Tusket

Present: Alain Muisse, Ginette d’Entremont, Earl Muisse, Julie Mann, Lori Murphy, Kim Rowley, Yvette LeBlanc, Mona Doucette

Regrets: Glenn Diggdon,

Meeting was called to order by Earl Muisse at 9:03 am

1. Minutes were accepted from November 19th, 2020.

2. Discussion of the survey

Discussed in detail the survey results. We had 105 people participate. A lot of the concerns that were raised seem to deal with recreation. Being able to access courts by wheelchair, PEB track & field, playgrounds, more sidewalks & floating docks. Fire Departments were raised as a concern, but the departments should be used as emergency only and not open to the public. We have community halls for those purposes. The municipal office was also another major complaint about not being able to access the building. Our new building is scheduled to open in May/June and will be fully accessible.

3. Date of future meeting February 18th at 9:00 am.

4. Adjourn 10:14am