

July 13th, 2020

Warden Jimmy MacAlpine, LOC Chair
12548 Highway 217,
Seabrook, PO Box 429
Digby, Nova Scotia B0V 1A0

BY EMAIL

SUBJECT: Municipal Councilor Interaction with staff

Dear Warden MacAlpine,

I address you today as Chair of the Liaison and Oversight Committee (LOC) of the Western REN. As a follow up to previous conversations about Municipal Councilors directly contacting Western REN staff, I refer to you to the Inter-Municipal Agreement (IMA).

As per the IMA, members of the LOC are responsible for communicating their respective Council's thoughts on the Western REN to the LOC. The Board of Directors, also per the IMA, is responsible for maintaining relationships with the LOC including at least one annual joint meeting to receive updates and provide feedback on the progress of the Western REN's strategic activities.

The Board of Directors, in compliance with the IMA, has developed a Policy Governance structure that clearly outlines the Executive Limitations of the CEO and the mechanisms for evaluation of this staff member. All other employees of the Western REN are the sole responsibility of the CEO to manage and evaluate. If needed, LOC members and the Directors of the Board may communicate directly with Western REN employees to obtain or provide information.

If your councils have concerns that cannot wait until the next annual joint meeting, please advise both the LOC and the Board so that we can discuss and determine if the Board must provide further direction to the CEO.

Sincerely,



Mary Thompson
Board Chair
Western Regional Enterprise Network

CC:
Patti Durkee, LOC Vice-Chair
Angélique LeBlanc, CEO Western REN