

Council Priorities Monthly Progress Update - September 2020

Airport Downsizing

% done	Phase	Due By	Notes
85%	Renegotiation of multi year agreement with the Town of Yarmouth and the Municipality of Yarmouth.	16-Sep-19	The agreement has been drafted by legal. Funding has been extended to March 31, 2021 as the work to downsize has been approved by all three owners
0%	Closure of runway 15-33	30-Nov-19	This will be part of the downsizing conversation
50%	Identify surplus land and buildings and arrange for lease or sale where applicable;	15-Jan-20	Surplus land/buildings identified, not yet made ready for lease/sale
0%	Seek alternative sources of revenue to further reduce municipal investment;	31-Mar-20	
0%	Seek additional funding partners at other levels of government.	31-Mar-20	

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Mariner Centre Expansion			
% done	Phase	Due By	Notes
100%	Develop a shared vision with the Municipality of Yarmouth and the Town of Yarmouth for the future operation of the Mariners Centre	Complete	Document needs Mariner's Centre board approval
100%	Invest up to \$40,000 in a consulting firm to lead the funding application for both a Mariners Centre and track expansion;	Complete	
85%	Establish projected expenses for a planned expansion of the Mariners Center to understand required municipal funding	June 30, 2019 - Capital	While the initial work was completed our provincial partners have asked municipalities to adjust the size of the project. This work has begun in August 2020
75%	Establish a long term funding agreement for Mariner Centre operations by fiscal year end.	31-Mar-20	The existing funding agreement was extended by 12 months
0%	Operations		Operational projections-Were required when the mariners centre expansion was discussed. This project is delayed indefinitely so projections are not practical at this time.

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Alternative and Affordable Housing			
% done	Phase	Due By	Notes
100%	Develop and award a public road tender to access the Eastern portion of the Tuskent Municipal Administration Building;	27-Sep-19	ABLE Engineering currently producing detailed drawings with an anticipated completion date of August 6 2019. Internal tender document has been drafted by Hans and once the detailed engineering drawings are ready, the anticipated posting date of the road tender to the NS Tenders site will be Friday, August 9, 2019. Proposed road construction completion date will be November 30, 2019.
80%	Establish a Request for Proposal (RFP) for the development of Affordable / Alternative housing on the Municipality of Argyle's Administration Building property	1-Dec-19	Work has commenced on RFP. COVID delay. The RFP work shall align with the LUB/MPS amendments. Should be issued by September 30, 2020.
0%	Award Project Development to successful RFP bidder	1-Feb-20	COVID delay-will follow the RFP
100%	Review Land Use Bylaw (LUB) and Municipal Planning Strategy (MPS) and update both to ensure land use encourages or enhances the feasibility of Alternative and Affordable housing.	1-Mar-20	MPS/LUB officially endorsed on August 17, 2020 with the posted advertising

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New Municipal Administration Building			
% done	Phase	Due By	Notes
100%	Draft RFP and Hire a project manager to oversee both the architectural firm and construction of the building	13-Sep-19	Completed
100%	Initiate phase one land improvements, including repurposing the existing dwelling on property where the Municipal Building will be built.	30-Sep-19	Completed
100%	Develop and award a public road tender to access the Tuskent Municipal Administration Building	27-Sep-19	Completed
100%	Issue a Public Information session by Fall 2019	14-Nov-19	Completed

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Eel Brook Fire Department Financial Contribution			
% done	Phase	Due By	Notes
0%	Contribute \$100,000 towards the Eel Brook Fire Station Construction (total commitment is \$200,000 with the second installment occurring in 2020)	31-Mar-20	\$100k of funds will be issued prior to fiscal year end 2020-2021 with the remaining \$100k issued by fiscal year end 2021-2022. Project delayed by Fire Department
100%	Ensure the construction considers comfort center needs, including generator, public shower, and public access to non-potable water.	31-Jan-20	To confirm final details by January 2021. Project was delayed by Fire Department