

Council Priorities Monthly Progress Update - January 2020

Airport Downsizing

% done	Phase	Due By	Notes
85%	Renegotiation of multi year agreement with the Town of Yarmouth and the Municipality of Yarmouth.	16-Sep-19	The agreement has been drafted by legal with a retroactive date of July 31, 2019. Agreement needs to be reviewed and approved by the 3 CAOs and a meeting is shceduled for Sept 9, 2019 for this purpose. Negotiations on hold pending clarification from Municipality of District of Yarmouth (Jan 31 deadline)
0%	Closure of runway 15-33	30-Nov-19	
50%	Identify surplus land and buildings and arrange for lease or sale where applicable;	15-Jan-20	
0%	Seek alternative sources of revenue to further reduce municipal investment;	31-Mar-20	
0%	Seek additional funding partners at other levels of government.	31-Mar-20	

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Mariner Centre Expansion			
% done	Phase	Due By	Notes
100%	Develop a shared vision with the Municipality of Yarmouth and the Town of Yarmouth for the future operation of the Mariners Centre	Complete	Document is on agenda for Council's approval
100%	Invest up to \$40,000 in a consulting firm to lead the funding application for both a Mariners Centre and track expansion;	Complete	
100%	Establish projected expenses for a planned expansion of the Mariners Center to understand required municipal funding	June 30, 2019 - Capital	Capital expenses were determined at the end of June 2019 while the Operational expenses will not be determined until year end 2019. The application for expansion was also submitted to MP Colin Fraser and MLA Zack Churchill the first week of July 2019 by the Mariner Centre Steering Committee, and the decision is now in the hands of both the Provincial and Federal governments regarding approval of the expansion application. No confirmation will be provided regarding Federal funding until after the Federal Election in 2019.
0%	Establish a long term funding agreement for Mariner Centre operations by fiscal year end.	31-Mar-20	
0%	Operations		Operational projections

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Alternative and Affordable Housing			
% done	Phase	Due By	Notes
100%	Develop and award a public road tender to access the Eastern portion of the Tuskent Municipal Administration Building;	27-Sep-19	ABLE Engineering currently producing detailed drawings with an anticipated completion date of August 6 2019. Internal tender document has been drafted by Hans and once the detailed engineering drawings are ready, the anticipated posting date of the road tender to the NS Tenders site will be Friday, August 9, 2019. Proposed road construction completion date will be November 30, 2019.
10%	Establish a Request for Proposal (RFP) for the development of Affordable / Alternative housing on the Municipality of Argyle's Administration Building property	1-Dec-19	Work has commenced on RFP. The RFP work shall align with the LUB/MPS amendments.
0%	Award Project Development to successful RFP bidder	1-Feb-20	
60%	Review Land Use Bylaw (LUB) and Municipal Planning Strategy (MPS) and update both to ensure land use encourages or enhances the feasibility of Alternative and Affordable housing.	1-Mar-20	Draft version of updated MPS/LUB will be available by Jan 31, 2020.

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New Municipal Administration Building

% done	Phase	Due By	Notes
100%	Draft RFP and Hire a project manager to oversee both the architectural firm and construction of the building	13-Sep-19	Ian Everett has been hired as a PM for the Municipal building project with anticipated start date of Sept 9, 2019.
50%	Initiate phase one land improvements, including repurposing the existing dwelling on property where the Municipal Building will be built.	30-Sep-19	To protect the budget of the project, our project manager recommends one tender for all. Tender to be issued by January 2020.
100%	Develop and award a public road tender to access the Tuskent Municipal Administration Building	27-Sep-19	ABLE Engineering currently producing detailed drawings with an anticipated completion date of August 6 2019. Internal tender document has been drafted by Hans and once the detailed engineering drawings are ready, the anticipated posting date of the road tender to the NS Tenders site will be Friday, August 9, 2019. Proposed road construction completion date will be November 30, 2019.
25%	Issue a Public Information session by Fall 2019	14-Nov-19	Newsletter was Issued Oct 30, 2019. Public information session will be held in conjunction with Experience of Argyle which is scheduled for Nov 14, 2019. Our plan is to release information to the public by early February 2020

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Eel Brook Fire Department Financial Contribution			
% done	Phase	Due By	Notes
0%	Contribute \$100,000 towards the Eel Brook Fire Station Construction (total commitment is \$200,000 with the second installment occurring in 2020)	31-Mar-20	\$100k of funds will be issued prior to fiscal year end 2019-2020 with the remaining \$100k issued by fiscal year end 2020-2021.
50%	Ensure the construction considers comfort center needs, including generator, public shower, and public access to non-potable water.	31-Jan-20	