Municipality of the District of Argyle Expense Claim

Claimant's Name: **Glenn Diggdon**

Claimant's Title: **Councillor**

Date expense report posted: **Oct 1 - Dec 31, 2025**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.5932	Lodging	Meals Breakfast	Lunch	Dinner	Other Expenses Description	Amount	Paid by Municipality or Municipal Credit card	Invoice submitted
								$20	$25	$35				
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					Office USE only	-								

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Keval d'Entremont Keval d'Entremont

Print name and position *Signed*

Senior Accountant

*APPROVED by:

Marsha d'Eon [signature]

Print name and position *Signed*

Director of Finance

Notes: Travel exepenses include, but are not limited to accommodations, transportation and incidentals. Professional development expenses include, but are limited to course registration fees. Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development.

Alcohol cannot be expensed by an individual to a municipality.

* Municipalities are required by the MGA to report, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim:	-
Less amount paid directly by municipality:	-
	-
Balance Due (Owed):	-