

MUNICIPALITY OF THE DISTRICT OF ARGYLE

Name: Guy Surette

Travel Dates: NOV. 28 to NOV. 30

Telephone: 902-648-7827

Function: Course on "Leading in the Grey" Dartmouth

1) KILOMETRES: ^{44.15} (43¢ per kilometer) as of May 15, 2006

DATE	FROM	TO	#KILOMETRES/MILES
NOV. 28	Surette's Is	to HATFAX Dartmouth	320.00
NOV. 30	HATFAX Dartmouth	to Surette's Is	320.00

TOTAL \$ 282.56

2) MEALS: (no receipts necessary) ^{15.00} ^{25.00}
 (Meals = \$60.00/day Breakfast \$10.00 Lunch \$20.00 Supper \$30.00)

NOV. 28	Supper	\$ 25.00
NOV. 29	Breakfast 15 + Supper 25.00	\$ 40.00
NOV. 30	Breakfast 15	\$ 15.00

} \$80.00

3) LODGING: (attach receipts)

NOV. 28 + NOV. 29		\$
Delta (old Ramada) Dartmouth		\$ 326.10 ✓

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

	\$
	\$

5) OTHER: (attach receipts)

POSTED
166123

	\$
	\$

PAID
DEC - 7 2018
19637

#21920-003 624.50
32290 500 64.16
688.66

Subtotal: \$ 688.66
 Less Advance (70%) = \$ -
 TOTAL \$ 688.66

Guy Surette
signature

Dec. 3/2018
Date

Reserved for Finance Office:

Authorized by: Chief Administrative Officer Assistant Treasurer/ Senior Accountant

Date: Dec 3/18

Signature: [Signature]

**
original*

ARTICLE 24 (B) CONVENTIONS

Conventions - Municipal Clerk Treasurer and/or Deputy Clerk-Treasurer

- 1) Only one of the two (Clerk or Deputy Clerk) should attend the U.N.S.M. or F.C.M. conventions so that one of the two is at work during these conventions.
- ** 1)(a) When F.C.M. Conference is held in our province, both the Municipal Clerk and Deputy Clerk are authorized to attend.
- 2) Both the Clerk and Deputy Clerk are authorized to attend the A.M.A. annual conventions and refresher courses.
- 3) The Clerk and Deputy Clerk will not be entitled to be paid a day's honorarium for attendance to conventions except for attendance on weekends and/or holidays.



Guy Surette
 Tusket NS
 Canada

Room Number: 426
 Arrival Date: 11-28-18
 Departure Date: 11-30-18
 CRS Number: 93584484
 Rewards No:
 Page No: 1 of 1

INFORMATION INVOICE

Folio No:

11-30-18

Date	Description	Charges	Credits
11-28-18	Room Charge	139.00	
11-28-18	HRM Tax Levy	2.78	
11-28-18	Room HST # 105193825 RT	21.27	
11-29-18	Pitch & Pivot	20.39	
	Room# 426 : CHECK# 0014583		
11-29-18	Room Charge	139.00	
11-29-18	HRM Tax Levy	2.78	
11-29-18	Room HST # 105193825 RT	21.27	
11-30-18	Master Card		346.49
Total		346.49	346.49
Balance		0.00	

Leading in the Grey
Relationship, Decision-making
and Innovation

Nov. 28-30/18

Course was put on by AMANS, instructors were Mark Peck + Paul Kearsley.

We had to define leadership - how do you decide on your team's leader. As a leader you must step out of your comfort zone to leave a legacy. You have to admit if you are wrong, see other perspectives, accept change, create positive collaboration. A leader must be able to tell his story.

Leadership is dependent on 3 factors - Attitude, ability + knowledge. You must be committed to vision, people, listen + engage, committed to truth.

We made our own vision (personally + then as a councillor). Very interesting process.

We went through laws of individual development. Things like employees either advance or stall, a change in thinking leads to a change in behaviour.

~~Some~~ Some interesting conversations on what roles we all play in a successful meeting:

1. Chair - gives everybody a chance to speak on subject + he/she should be last to comment.
2. CAO - Should give councillors both sides of an issue with two or three possible motions on subject - should stay impartial at all times.
3. Councillors should speak on evidence based info, not just what they believe.

What is innovation, and what does an innovator mean to you. You have to visualize, filter, gain approval, research the facts, engage + execute, follow up + evaluate + adjust.

I would recommend this course to all councillors + staff.

If I achieve 50% of what I have learned,
there is no doubt in my mind I will be a
better councillor.

Thank you for the opportunity to grow.

Guy Smith
District 4

