

**TRAVEL EXPENSE CLAIM FORM**  
**MUNICIPALITY OF THE DISTRICT OF ARGYLE**

Name: Alain Muse

Travel Dates: Jan 30-31

Telephone: \_\_\_\_\_

Function: MAN. MODERNIZATION

**1) KILOMETRES: (42.89 cents per kilometer) as of May 10, 2017**

DATE	FROM	TO	#KILOMETRES
	Tusket	HFX	300
	HFX	Tusket	300
TOTAL			600 @ .4289 \$ 257.34

**2) MEALS: (no receipts necessary)**

(Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

Jan 30	25	\$ 25
Jan 31	15 + 25	\$ 40
		\$ 65

**3) LODGING: (attach receipts)**

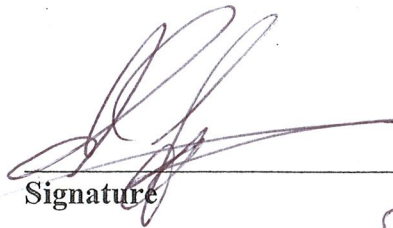
\_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**4) TAXIS, BUSES, PARKING, ETC. (attach receipts)**

21920-007 292.31  
 32290-500 3003  
 322.34

**5) OTHER: (attach receipts)**

\_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

  
 Signature

**POSTED**  
 PC150991

01-21920-007

Subtotal: \$ 322.34  
 Less Advance \$ \_\_\_\_\_  
**TOTAL** \$ 322.34

Feb 16 / 18  
 Date

Reserved for Finance Office:

Authorized by:  Chief Administrative Officer  Director of Finance

Date: Feb 16 / 2018

Signature: Marsha Dixon

Posted on municipal website: