

**TRAVEL EXPENSE CLAIM FORM**  
**MUNICIPALITY OF THE DISTRICT OF ARGYLE**

Name: Alain Muise

Travel Dates: Hosted meals  
for Business  
development

Telephone: \_\_\_\_\_

Function: \_\_\_\_\_

**1) KILOMETRES: (44.15 cents per kilometer) as of April 1, 2018**

DATE	FROM	TO	#KILOMETRES
TOTAL			\$ _____

**2) MEALS: (no receipts necessary)**

(Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**3) LODGING: (attach receipts)**

21290-001 130.34  
 32290-500 13.39

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

**4) TAXIS, BUSES, PARKING, ETC. (attach receipts)**

143.73

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

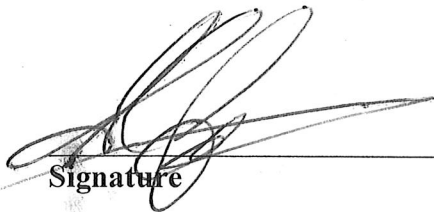
**5) OTHER: (attach receipts)**

Meal - Keith Condon & Alain Muise \$ 56.05  
 meal - Chantrel LeBlanc, Alain Muise, Monique d'Con ~~Con~~ \$ 87.68  
 Carl, Doug.

*Ad by personal visa*

POSTED  
 PC165649

Subtotal: \$ 143.73  
 Less Advance \$ \_\_\_\_\_  
**TOTAL** \$ 143.73

  
 Signature

November 9/2018  
 Date

Reserved for Finance Office:

Authorized by:  Chief Administrative Officer  Director of Finance

Date: \_\_\_\_\_ Signature: Maisha Ch...

Posted on municipal website:

01-21290-001  
 Common other - meals

