

**TRAVEL EXPENSE CLAIM FORM
MUNICIPALITY OF THE DISTRICT OF ARGYLE**

Name: Alan Muise

Travel Dates: Dec 6-8 / 2017

Telephone: 648-4751

Function: AMA - Special planning meet'g
Dec 6
AMA regular meet'g
Dec 7.

1) KILOMETRES: (42.89 cents per kilometer) as of May 10, 2017

DATE	FROM	TO	#KILOMETRES
Dec 6	Tusket	HFX	300
Dec 8	HFX	Tusket	300

TOTAL 600 \$ 257.34

2) MEALS: (no receipts necessary)

(Meals = \$60.00/day Breakfast \$15.00 Lunch \$20.00 Supper \$25.00)

<u>Dec 6</u>	<u>Supper</u>	\$ <u>25.00</u>
<u>Dec 7</u>	<u>B/F, Supper</u>	\$ <u>40.00</u>
		\$ <u>65.00</u>

3) LODGING: (attach receipts)

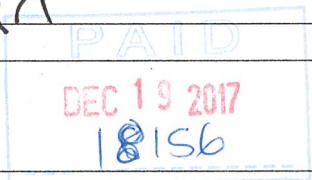
Paid personally (attached) \$ 191.80

4) TAXIS, BUSES, PARKING, ETC. (attach receipts)

see receipt \$ 14.00

5) OTHER: (attach receipts)

\$ _____
\$ _____



Signature: [Handwritten Signature]

#21920-007 478.93
32290-520 49.21
528.14

Subtotal: \$ 528.14
Less Advance \$ _____
TOTAL \$ 528.14

Date: Dec 14 / 2017



Reserved for Finance Office:

Authorized by: Chief Administrative Officer Director of Finance

Date: Dec 19 / 2017

Signature: [Handwritten Signature]

Posted on municipal website:



DELTA
 HOTELS
 MARRIOTT
 BARRINGTON

1875 Barrington Street, Halifax, Nova Scotia, B3J 3L6
 Tel: 902-429-7410 Fax: 902-420-6524

Alain Muise
 Xxx
 Xxx NE 11111
 United States

Room: 0360
 Folio:
 Cashier: 22
 Arrival: 12-07-17
 Departure: 12-08-17

Date	Description	Additional Information	Charges	Credits
12-07-17	Room Charge		139.00	
12-07-17	Room Municipal Mkg Levy 2%		2.78	
12-07-17	Room HST		21.27	
12-07-17	Parking - Valet		25.00	
12-07-17	Parking HST		3.75	
12-07-17	<u>Visa</u> <i>PERSONAL</i>			191.80

HST Summary	
Reg. No:741903694 RT0001	
Room	21.27
F&B	0.00
Other	3.75
Total	25.02

Total	191.80	191.80
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Cronbie REIT

PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrivee:
2017/12/07 13:55

Ticket/Billet#:96535022
Dur/Duree:3:12:18
Paid On/Paye Le:
2017/12/07 17:08

Paid/Paye:\$ 14.00
Original Fee:\$ 14.00
HST Included :\$ 1.83
Change:\$ 0.00
UISA
SC:\$ 0.00

HST # 80761 2072 RT0001

*****0922 S

UISA
Seq 378001001018 CRSCOTC7
Purchase 17/12/07 17:07:26
Auth 01761F
APPROVED 001/00