



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, JULY 31, 2025

Council Members Present:

Warden Nicole Albright, Deputy Warden Ted Saulnier, Councillor Malcolm Madden, Councillor Gordon Boudreau, Councillor Greg Foster, Councillor Darryl LeBlanc, Councillor Kathy Bourque, Councillor Glenn Diggdon, and Councillor Racheal Surette

Absent with Regrets:

Staff Present:

Chief Administrative Officer Alain Muise, Executive Assistant Chantalle Newell, Director of Protection Services René Jeddry, and Director of Operational Services Kyle Boudreau

PUBLIC HEARING

The Public Hearing was called to order at 6:37 p.m. by Deputy Warden Ted Saulnier. Director of Protective Services, René Jeddry was present to review the items.

1. Housekeeping Amendments to the Land Use By-Law

Six Housekeeping amendments to the Land Use By-Law are being proposed. These amendments address grammatical errors, omitted maps, and other issues identified by staff during the ongoing use of the Land Use By-Law. The changes include the addition and removal of the word "and" where appropriate, a map update to reflect a rezoned property, and the correction of conversion errors.

2. Development Agreement Application - 5964 Highway 3, Glenwood PID# 90327230

The Municipality received an application for a development agreement to permit heavy equipment storage, maintenance, and repair at 5964 Highway 3. René explained that the intent is to provide the property owner with the flexibility to establish a potential future business. While a rezoning application was initially considered, it was determined that rezoning would limit the owner's ability to construct a residence on the property. As a result, a development agreement was deemed the most appropriate option. It was noted that the site plan should read 1,500 square feet and not 1,200 square feet. This amendment will be made in the final development agreement.

The public hearing was advertised in the Vanguard and posted on the Municipality's Facebook page and website. No members of the public attended, and no written submissions were received. René informed Council that a few residents had contacted him directly regarding the development agreement; however, no objections or concerns were outstanding.

REGULAR MEETING

1. Call Meeting to Order

Deputy Warden Ted Saulnier called the meeting to order at 6:39 p.m.



2. Invitation to Stand and Move

Deputy Warden Ted Saulnier reminded Council that they are permitted to stand and move as they need to during the meeting. This is an initiative by Argyle Recreation which normalizes movement in meetings.

3. Approval of Agenda

It is MOVED by Councillor Malcolm Madden and SECONDED by Warden Nicole Albright to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

4. Approval of Minutes

a. June 26, 2025 – Executive Council Meeting Minutes

By consensus, the June 26, 2025 Executive Council Meeting Minutes were approved as presented.

5. Staff Reports

a. Department Head Report

The Department Head Report is included in the agenda package. There were no questions on the report.

b. Clerks Report

The Clerk's Report is attached to the agenda. There were no questions on the report.

c. Building Permit Report

The building permit report is attached to the agenda. There were no questions on the report.

6. 7-day Notice

a. Article C58 – Social Media Comment Policy

Council received the required 7-day notice for the consideration of the Social Media Comment Policy. It will be brought back up in September for passing.

b. Amendments to Article C50 – Council Procedural Policy

Council received the required 7-day notice for the consideration of the amendments to Article C50 – Council Procedural Policy. The changes include various housekeeping amendments from the original policy and the addition of public input period.

7. For Decision and Discussion

a. Article P44 – Salary Administration Policy

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to approve the Salary Administration Policy as presented.

MOTION CARRIED UNANIMOUSLY



b. First Reading – By-Law X25 – Circus Animal Prohibition REPEALED

It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Racheal Surette to approve first reading of By-Law X25 – Circus Animal Prohibition REPEALED.

MOTION CARRIED UNANIMOUSLY

c. East and West Pubnico Fire Department Consolidation

It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Darryl LeBlanc to endorse East and West Pubnico's decision to consolidate operations and be financially responsible for the legal and accounting costs related to the consolidation.

MOTION CARRIED UNANIMOUSLY

d. Second Reading – Land Use By-Law Housekeeping Amendments

It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to:

- *give first reading to consider approval of the proposed amendments to the Land Use By-Law as contained in the planner's report dated June 5, 2025;*
- *proceed to a public hearing without a second meeting of the Planning Advisory Committee unless substantial comments are received from the public; and*
- *authorize staff to schedule a public hearing.*

MOTION CARRIED UNANIMOUSLY

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Gordon Boudreau to rescind the above motion.

MOTION CARRIED UNANIMOUSLY

It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the land use by-law housekeeping amendments proposed in the land use by-law as presented.

MOTION CARRIED UNANIMOUSLY

e. Second Reading – Development Agreement Application – 5964 Highway 3, Glenwood

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Racheal Surette to approve the Development Agreement Application for 5964 Highway 3, Glenwood subject to the submission of a revised site plan indicating the correct building size of 1,500 sq. ft., and the corrected site plan be attached to and form part of the final signed agreement.

MOTION CARRIED UNANIMOUSLY

f. **Western Counties Regional Library – Request for Support**

It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Malcolm Madden to write a letter to the Province of Nova Scotia urging them to review, deliberate, and finalize the recommendations for sustainable library funding by November 2025.

MOTION CARRIED UNANIMOUSLY

8. For Correspondence and Information

a. DRAFT – By-Law 43 – Outdoor Illumination and Light Pollution – Update for Information

A brief update was provided on the Light Pollution By-law. Initially intended for second reading at this meeting, the by-law has been deferred due to significant and insightful public feedback. It was clarified that the by-law is intended to be educational, not enforcement-based, and aims to raise awareness and understanding about light pollution.

Key points addressed included:

- Misconceptions that the by-law would require lights to be turned off entirely, which is not the case.
- The by-law aims to promote responsible lighting practices without compromising safety or regulatory requirements.
- Three main components under consideration: shielding lights to direct them downward, lowering the colour temperature of lights (preferably to 3,000 Kelvin), and the potential use of timers.

It was noted that federal or provincial lighting requirements will take precedence and are exempt from this by-law.

Given public interest and some uncertainty around specific implementation measures, further public engagement will be conducted over the coming months. Feedback collected will inform a report and possible by-law amendments before returning to Council for further consideration.

The urgency is low due to the seasonal nature of the issue, allowing time to ensure the by-law is well-informed and practical.

b. Yarmouth International Airport Corporation letter to MP d’Entremont re: New NATO Defense Spending Commitment

Councillor LeBlanc provided an update regarding efforts to secure federal funding for the Yarmouth Airport. Following the Canadian government’s announcement in early June about increased defense spending, staff identified a potential opportunity to align the airport’s development with federal priorities.

The airport is seen as a suitable location due to its available space and the presence of an on-site drone/robotics company working on relevant technologies. A letter was sent to MP d’Entremont outlining the potential of the airport.



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, JULY 31, 2025

c. **Letter to NSFМ from Municipality of Digby re: Road Concerns and Insufficient Funding**

Council received correspondence from the Municipality of Digby to NSFМ regarding road conditions and insufficient funding.

It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to endorse the letter from the Municipality of Digby to NSFМ.

MOTION CARRIED UNANIMOUSLY

d. **Western Counties Regional Library Annual Report**

The annual report from the Western Counties Regional Library is attached to the agenda for viewing.

e. **Letter from Department of Public Works re: Chemin de la Pointe**

Council received correspondence advising them the work on Chemin de la Pointe has been completed for this year and will reconvene next year.

f. **Letter from Department of Public Works re: Chemin Tour des Buttes**

Council received correspondence advising them brush cutting has been complete on Chemin Tour des Buttes.

It is MOVED by Councillor Greg Foster and SECONDED by Councillor Darryl LeBlanc to write a letter of thanks to Department of Public Works for the brush cutting on Chemin Tour des Buttes.

MOTION CARRIED UNANIMOUSLY

g. **Confirmation of Code of Conduct Training – Province of NS**

Correspondence from the Province of NS was received advising council that all councillors have completed their code of conduct training.

9. **Financial Requests**

a. **Jumpstart Project Budget Overage**

It is MOVED by Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to authorize the contribution of \$5,901.01 to the Town of Yarmouth to pay for the Municipality of Argyle's portion of the budget overage on the Jumpstart multipurpose facility at the Mariners Centre.

MOTION CARRIED UNANIMOUSLY

10. **Agenda Topics for the next meeting/Notice of Motion by Councillors**

11. **Question Period – None.**

12. **In-Camera**

It is MOVED by Kathy Bourque and SECONDED by Councillor Darryl LeBlanc to move to the In-Camera session at 7:50 p.m.

MOTION CARRIED UNANIMOUSLY



MUNICIPALITY OF THE DISTRICT OF ARGYLE
EXECUTIVE COUNCIL MEETING MINUTES
THURSDAY, JULY 31, 2025

- a. **Section 22:2 (c): Personnel Matters**
- b. **Section 22:2 (da): Alleged Breaches of the Municipality's code of conduct**

Consensus to come out in-camera session at 9:08 p.m.

Warden Nicole Albright recused herself from item B on the in-camera agenda and therefore did not vote on the first motion coming out of the in-camera session.

It is MOVED by Councillor Darryl LeBlanc and SECONDED by Councillor Kathy Bourque to have a special meeting on Wednesday, August 6, 2025, at 4:30 p.m. with legal counsel present.

MOTION CARRIED UNANIMOUSLY

Warden Nicole Albright re-entered the council to take part in the second motion out of the in-camera session.

It is MOVED by Councillor Racheal Surette and SECONDED by Warden Nicole Albright to approve the new Organizational Chart as presented.

MOTION CARRIED UNANIMOUSLY

13. Adjournment

There being no further business, the meeting was adjourned at 9:10 p.m.

September 11, 2025

Date Approved

Chair

Clerk/Recorder